

**ORACLE FIRE DISTRICT BOARD MEETING MINUTES**  
**FEBRUARY 7, 2018 / Approved MARCH 14, 2018**

Meeting was officially called to order at 5:36 pm, Wednesday, February 7, 2018 at 1475 W. American Ave., Oracle, AZ.

**CALL TO ORDER / ROLL CALL:**

Members Present: OFDBM McMurry, Clerk Suter, OFDBM Bristow, and Chairman Hill

Members absent: OFDBM Brown

Staff Present: Chief Jennings, Admin. Chief Acosta, Admin. Asst. Lilliana Gallego

**1. PLEDGE OF ALLEGIANCE**

**2. CALL TO PUBLIC** No response.

**3. ACCEPTANCE OF THE PREVIOUS MINUTES**

Clerk Suter made a motion to accept the minutes from meeting on November 8, 2017. This was seconded by OFDBM Bristow. OFDBM Bristow then made a motion to accept minutes from meeting on December 13, 2017. This was seconded by Clerk Suter. OFDBM McMurry also made a motion to accept minutes from January 10, 2018. This was seconded by Clerk Suter. All were in favor. All motions were passed.

**4. DISCUSSION AND POSSIBLE ACTION REGARDING POSSIBLE DATES FOR BUDGET** A draft of the budget will be presented at next month's board meeting.

**5. DISCUSSION AND POSSIBLE ACTION REGARDING POSSIBLE DONATIONS TO ELKS FOR PROJECT GRAD.** Chief Jennings requested to donate money to project grad, which befits many communities, including Oracle. The Board accepted. And also determined that the ability is within the Chief's regular duties to make a decision, and to make the appropriate donation.

**6. DISCUSSION AND POSSIBLE ACTION REGARDING AN EVALUATION FOR THE CHIEF.** OFDBM Bristow made a motion to go into executive session this was seconded by Clerk Suter. All were in favor. Meeting went into executive session at 5:55pm.

OFDBM Bristow made a motion to return to regular session. This was seconded by Clerk Suter. All were in favor. Meeting returned to regular session at 6:40pm

**7. DISCUSSION AND POSSIBLE ACTION REGARDING THE MONTHLY FINANCIAL DOCUMENTS, INCLUDING BANK RECONCILIATION AND CASH FLOW PROJECTIONS.**

After review of financial documents by Clerk Suter. OFDBM Bristow made a motion to accept the bank statements, reconciliation documents, and balance sheets, and credit card statements for the months of November, December and

January. This was seconded by OFDBM McMurry. All were in favor. Motion was passed.

#### **8. CHIEF'S REPORT:**

- **Employee Recognition:**

FF of the year on Jan. 20 was presented to Nick Brening.  
We would like to congratulate him and thank all who attended.

- **Fire Station:**

Update on new building, concrete, water drainage and dirt work.  
ISO meeting  
AZ State Fire School (Chief Jennings will be teaching a new class).

- **Cert/Firewise:**

Volunteer appreciation dinner was on Jan. 16<sup>th</sup>. This was a great turn out.

- **Grant Report:**

2017 AF Grant was submitted for SCBA's  
Other grants

- **Brush Dump:**

The Certs/Firewise have been working on no dumping areas at the brush dump.  
The Oracle Friewise townhall meeting will be on March 22,2018

- **Call Load Report:**

See OFD website.

#### **9. ITEMS FOR NEXT MONTH'S AGENDA.**

- Budget
- Chief's evaluation

#### **10. ADJOURNMENT**

Clerk Suter moved to adjourn the meeting. This was seconded by OFDBM McMurry. All were in favor. Motion was passes. Motion was adjourned at 7:23pm.

#### **Next Board Meeting - Wednesday, March 14, 2018**

Minutes respectfully submitted,  
Lilliana Gallego - Administrative Assistant  
Reviewed by OFD Board Clerk Dale Suter