

ORACLE FIRE DISTRICT BOARD MEETING MINUTES

December 16, 2020 / Approved January 20, 2021

Meeting was officially called to order by Chairman Walker, at 6:10 pm, Wednesday, December 16, 2020 at 1475 W. American Ave., Oracle, AZ.

CALL TO ORDER:

Staff Present at OFD: Chief Jennings, Admin. Manager Acosta, Admin. Assistant Cheney.

1. PLEDGE OF ALLEGIANCE

2. ROLL CALL Board members present: Chairman Walker, OFDBM Brown, and OFDBM Hill. Board members absent, Clerk Arias.

3. CALL TO THE PUBLIC No public.

4. ACCEPTANCE OF THE PREVIOUS MINUTES

Chairman Walker called for a motion to accept the minutes for the regular board meeting on November 18, 2020 as well as the special meeting minutes from December 1 and 8, 2020. OFDBM Brown made the motion and OFDBM Hill seconded the motion. All were in favor, motion passed.

Chairman Walker called for a motion to accept the Executive session Minutes for December 1 and December 8, 2020. OFDBM Hill made the motion, OFDBM Brown seconded the motion. All were in favor, motion passed.

5. DISCUSSION AND POSSIBLE ACTION REGARDING THE MONTHLY FINANCIAL DOCUMENTS, INCLUDING BANK RECONCILIATION AND CASH FLOW PROJECTIONS.

Board Communication Memorandums were provided to each Board member prior to the meeting. These have the beginning and ending balances, income, and expenses, for each bank account and the OFD credit card, for November 2020, compared to the total year budget and income. She then went over the bank statements and reconciliation reports for each OFD account (General Fund, Volunteer Pension, and Jr. Explorer accounts held at the Pinal County Treasurer's Office, the Chase Bank (payroll account), and the National Bank Visa card.

Chairman Walker called for a motion to accept the bank statements, reconciliation documents, and balance sheets from November 2020. OFDBM Hill made the motion and OFDBM Brown seconded the motion. All were in favor. Motion passed. Chairman Walker signed all the financial documents in the absence Clerk Arias.

6. DISCUSSION AND POSSIBLE ACTION REGARDING FILLING THE VACANT BOARD POSITION AND SWEARING IN OF THE NEW APPOINTEE AND THREE BOARD MEMBERS FROM THE LAST ELECTION CYCLE.

Chairman Walker asked to combine 6 & 7. OFDBM Hill made the motion and OFDBM Brown seconded the motion. All in favor, motion passed.

7. DISCUSSION AND POSSIBLE ACTION REGARDING SWEARING IN OF THREE BOARD MEMBERS FROM THE LAST ELECTION CYCLE. Chairman Walker asked OFDBM Hill to swear in the new board member Jim McNulty, officially voted in at the December 8, 2020 special meeting, as well as the three Board members Chairman Walker, OFDBMs Brown and Hill from the November 2020 election cycle. Jim McNulty took the Oath of Office as the new OFD Board member, replacing Bud Bristow (deceased), and Chairman Walker and OFDBMs Hill and Brown took the Oath of Office for their new four-year terms. Absent was returning OFD Board member Paul Arias, also from the November 2020 elections. Mr. Arias will be sworn in at the board meeting in January 2021.

8. DISCUSSION AND POSSIBLE ACTION REGARDING OFFICER ELECTIONS. Chairman Walker motioned to elect Paul Arias to the position of Chairman for 2021, which was seconded by OFDBM Hill. All in favor, motion passed. OFDBM Brown motioned to elect Jim McNulty the position of Clerk for 2021. OFDBM Hill seconded the motion. All in favor, motion passed.

9. DISCUSSION AND POSSIBLE ACTION REGARDING HR POLICIES.
No discussion.

10. CHIEF'S REPORT

Fire Dist.:

- Pinning of new Fulltime FF Marasa and FF Huerta
- COVID-19 update/crew protection
- Tender update
- Board uniforms
- Medical update
- Annual Evaluations
- Congratulations to new Board member Jim McNulty

Injuries/ Accidents: None

Repairs: Engine 691

Cert/Firewise:

- Hydrant weed wacking / • Helped at Christmas event at OCC

Grant Report: Tina will report

Brush Dump:

- Brush was burned; will open soon

Call Load Report:

See OFD website for information.

11. ITEMS FOR NEXT MONTH'S AGENDA

Line item #7 to swear in Clerk Arias as a returning board member and as the new Chairman for 2021, #9, and Pinal County warrant resolution to add signature for Jim McNulty.

12. ADJOURNMENT

Chairman Walker asked for a motion to adjourn. OFDBM Hill made the motion to adjourn. This was seconded by OFBM McNulty. All were in favor. Motion passed. Meeting adjourned at 7:30 pm.

Next REGULAR Board Meeting – Wednesday, January 20, 2021 at 6pm.

Minutes respectfully submitted: Cherie Cheney – OFD Administrative Assistant,
Reviewed by OFD Chairman Arias or Clerk McNulty.