

ORACLE FIRE DISTRICT BOARD MEETING MINUTES

DECEMBER 15, 2021 / Approved JANUARY 26, 2021

Meeting was officially called to order by Chairman Hill, at 6:00 pm, December 15th, 2021 at 1475 W. American Ave., Oracle, AZ.

CALL TO ORDER: Staff Present at OFD: Chief Jennings, Admin. Manager Acosta, Admin Assist. Cheney

1. PLEDGE OF ALLEGIANCE 6:20pm

2. ROLL CALL Board members present: Chairman Hill, Clerk McNulty, OFDBM Walker and Brown. Board members absent: OFDBM Arias.

3. Recognition of Fire Chief Robert Jennings for 25 Years of Service with the Oracle Fire District. Fire Chief Robert Jennings was formally recognized for his 25 years of service with OFD with a 25-year pin, a plaque, and a cake. A long list of the Chief's accomplishments was read during the presentation.

4. CALL TO THE PUBLIC Community and family members, as well as firefighters and representatives of the OFD Cert and Firewise programs were present for the Chief's recognition.

5. ACCEPTANCE OF THE PREVIOUS MINUTES

Chairman Hill called for a motion to accept the November 2021 board minutes. Clerk McNulty made the motion and OFDBM Walker seconded the motion. All were in favor. Motion passed.

6. DISCUSSION AND POSSIBLE ACTION REGARDING BUDGET MATTERS, MONTHLY FINANCIAL DOCUMENTS INCLUDING BANK RECONCILIATION AND CASH FLOW PROJECTIONS

Board Communication Memorandums were provided to each Board member prior to the meeting. These had the beginning and ending balances, income, and expenses, for each bank account and the OFD credit card, for November 2021, compared to the total year budget and income. Acosta then went over the bank statements and reconciliation reports for each OFD account (General Fund, Volunteer Pension accounts held at the Pinal County Treasurer's Office, the Chase Bank (payroll account), and the National Bank Visa card. Chairman Hill called for a motion to accept the bank statements, reconciliation documents, the balance sheets, and the Memorandum. OFDBM Brown made the motion and OFDBM Walker seconded the motion. All were in favor. Motion passed. Clerk McNulty signed the financial documents.

7. DISCUSSION AND POSSIBLE ACTION REGARDING EMPLOYMENT OF CONTRACTORS/ EMPLOYEES

Chief Jennings reported that the business venture between OFD mechanic Louie Sprott and Chief Jennings's wife is moving forward, as previously disclosed to the OFD Board. The OFD Board had previously determined that OFD could continue to use the services of Louie Sprott, however, the situation should be reevaluated every year. Clerk McNulty made a motion to continue to use Louie

Sprott as the primary OFD mechanic. OFDBM Walker seconded the motion. All were in favor. Motion passed.

8. DISCUSSION AND POSSIBLE ACTION REGARDING ELECTION OF OFFICERS IN 2022. All OFD Board members present agreed to keep their current positions on the OFD Fire Board. OFDBM Walker made a motion to continue with Franky Hill serving as Chairman of the Board and Jim McNulty as the Board Clerk. OFDBM Brown seconded the motion. All were in favor. Motion passed.

9. DISCUSSION AND POSSIBLE ACTION REGARDING HR POLICIES.
No new policies.

10. CHIEF'S REPORT.

Fire Dist.:

- COVID-19 update/crew protection
- Santa
- Year-end events
- Reminder to the Board about Chief's evaluation!

Injuries/ Accidents:

- None

Repairs:

- Generator
- R-691
- Backhoe breaks

Cert/Firewise:

- Statement to be provided.

Grant Report:

- Tina will report

Brush Dump:

- Open, burned on the 21st

Call Load Report:

See OFD website for information.

11. ITEMS FOR NEXT MONTH'S MEETING. Annual evaluation for Chief Jennings.

12. ADJOURNMENT Chairman Hill called for a motion to adjourn. OFDBM Brown made a motion, OFDBM Walker seconded the motion. All were in favor. Motion passed. Meeting adjourned at 7:11 pm.

**Next REGULAR Board Meeting –
Wednesday, January 26, 2022 at 6pm**

Minutes respectfully submitted:

Cherie Cheney – OFD Administrative Assistant

Reviewed by OFD Chairman Hill or Clerk McNulty