

ORACLE FIRE DISTRICT BOARD MEETING MINUTES

DECEMBER 13, 2022 / Approved JANUARY 17, 2023

Meeting was officially called to order by acting Chairman McNulty, at 6:06 pm, December 13, 2022, at 1475 W. American Ave., Oracle, AZ.

CALL TO ORDER: Staff Present at OFD: Chief Jennings, Admin. Manager Acosta, plus Captains McGovern and Savage for the “pinning” ceremony of Alan Lopez and Michael Vargas

1. PLEDGE OF ALLEGIANCE

2. ROLL CALL Board members present: Clerk McNulty, Chairman Hill, and OFDBM Arias / Board members Absent: OFDBMs Brown and Walker.

3. CALL TO THE PUBLIC. No comments or questions from the public in attendance.

4. ACCEPTANCE OF THE PREVIOUS MINUTES

Acting Chairman Walker called for a motion to accept the minutes from November 16, 2022. ODBM Arias made the motion and Chairman Hill seconded the motion. All were in favor. Motion passed.

At 6:15, Chief Jennings requested the Board to briefly move to agenda item #8 Chief’s Report, as family of Alan Lopez and Michael Vargas were present for their “pinning” ceremony, to formally recognize their promotions to full-time status with OFD. Acting Chairman McNulty called for the meeting to move to #8. Chief Jennings acknowledged the accomplishments of Lopez and Vargas, then each firefighter was “pinned” with their official OFD Firefighter badge by a family member and presented with a certificate of accomplishment, photos were taken, and parting words were made (as well as an invitation to stay for the remainder of the meeting) prior to the firefighters leaving the meeting, along with their family members. The Board returned to agenda item #5.

5. DISCUSSION AND POSSIBLE ACTION REGARDING BUDGET MATTERS, MONTHLY FINANCIAL DOCUMENTS INCLUDING BANK RECONCILIATION AND CASH FLOW PROJECTIONS.

Board Communication Memorandums were provided to each Board member prior to the meeting. These had the beginning and ending balances, income, and expenses, for each bank account and the OFD credit card, for November 2022, compared to the total year budget and income. Acosta then went over the bank statements and reconciliation reports for each OFD account (General Fund, Volunteer Pension accounts held at the Pinal County Treasurer’s Office, the Chase Bank (payroll account), and the National Bank Visa card. Acting Chairman McNulty called for a motion to accept the bank statements, reconciliation documents, the balance sheets, and the Memorandum as presented. OFDBM Arias made the motion and Chairman Hill seconded the motion. All were in favor. Motion passed. Clerk McNulty signed all the financial documents.

6. DISCUSSION AND POSSIBLE ACTION REGARDING THE OATHS OF OFFICE FOR NEWLY RE-ELECTED BOARD MEMBERS.

The Oath of Office was administered by OFDBM Arias to Chairman Franky Hill and Clerk Jim McNulty and signed by each Board member. Certificates of Election were presented as well.

7. DISCUSSION AND POSSIBLE ACTION REGARDING THE ELECTION OF OFDBM OFFICERS.

Clerk McNulty stated that he had volunteered to be the Chairman at the last Board meeting. Additionally, OFDBM Arias volunteered to be the Clerk. Chairman Hill motioned to accept Clerk McNulty as the Chairman and OFDBM Arias as the Clerk of the Oracle Fire District Board for 2023. This was seconded by Clerk McNulty. . All were in favor. Motion passed.

8. DISCUSSION AND POSSIBLE ACTION REGARDING HR POLICIES

None presented.

9. CHIEF'S REPORT.

Fire Dist.:

- Alan Lopez and Michael Vargas pinning
- Helipad update
- District update
- Apparatus list (new hires)
- East building update
- Employee dinner – Dec 15th

Injuries/ Accidents:

- None

Repairs:

- Viper starter
- R-691 complete
- R-692 turbo

Cert/Firewise:

- Cert/Firewise meeting 12/13/22

Grant Report:

- Tina will report

Brush Dump:

- Open / ready to burn – 18th ?

Call Load Report:

See OFD website for information.

10. ITEMS FOR NEXT MONTH'S AGENDA • No items were presented.

11. ADJOURNMENT

Acting Chairman McNulty called for a motion to adjourn. Chairman Hill made a motion to adjourn, seconded by OFDBM Arias. All were in favor. Motion carried. Meeting adjourned at 7:08pm.

Next REGULAR Board Meeting

Wednesday, January 18, 2023 at 6pm

Minutes respectfully submitted: Tina Acosta – Admin. Manager

Reviewed by: OFD Chairman Hill or Clerk McNulty