

ORACLE FIRE DISTRICT BOARD MEETING MINUTES

NOVEMBER 16, 2022 / Approved DECEMBER 13, 2022

Meeting was officially called to order by acting Chairman Walker, at 6:09 pm, November 16, 2022, at 1475 W. American Ave., Oracle, AZ.

CALL TO ORDER: Staff Present at OFD: , Chief Jennings, Admin. Manager Acosta, Admin Assist. Cheney

1. PLEDGE OF ALLEGIANCE 6:09 pm

2. ROLL CALL

Board members present: OFDBM Walker, Clerk McNulty, OFDBM Arias
Board members Absent: Chairman Hill, OFDBM Brown.

3. CALL TO THE PUBLIC. No public present.

4. ACCEPTANCE OF THE PREVIOUS MINUTES

Acting Chairman Walker called for a motion to accept the Regular session Minutes from October 19th, 2022. OFDBM Arias made the motion and Clerk McNulty seconded the motion. All were in favor. Motion passed.

5. DISCUSSION AND POSSIBLE ACTION REGARDING 2021/2022 AUDIT PRESENTED BY JENNIFER PHILLIPS, CPA PLLC.

Jennifer Phillips presented the audit for fiscal year 2021/2022. The audit was clean; no findings. Acting Chairman Walker asked for a motion to accept the 2021/2022 Audit. OFDBM Arias made the motion and Clerk McNulty seconded the motion. All were in favor. Motion passed.

6. DISCUSSION AND POSSIBLE ACTION REGARDING BUDGET MATTERS, MONTHLY FINANCIAL DOCUMENTS INCLUDING BANK RECONCILIATION AND CASH FLOW PROJECTIONS.

Board Communication Memorandums were provided to each Board member prior to the meeting. These had the beginning and ending balances, income, and expenses, for each bank account and the OFD credit card, for October 2022, compared to the total year budget and income. Acosta then went over the bank statements and reconciliation reports for each OFD account (General Fund, Volunteer Pension accounts held at the Pinal County Treasurer's Office, the Chase Bank (payroll account), and the National Bank Visa card. Acting Chairman Walker called for a motion to accept the bank statements, reconciliation documents, the balance sheets, and the Memorandum. Clerk McNulty made the motion and OFDBM Arias seconded the motion. All were in favor. Motion passed. Clerk McNulty signed all the financial documents.

7. DISCUSSION AND POSSIBLE ACTION REGARDING THE CURRENT CHAIRMAN APPOINTING A DESIGNEE TO CHAIR THE OFD PSPRS LOCAL BOARD.

Following a brief discussion, Chief Jennings called Chairman Hill at 6:45pm, who requested a motion to designate Clerk McNulty as the Chairman for the OFD Local PSPRS Board. OFDBM Walker made the motion and OFDBM Arias seconded the motion. All were in favor. Motion Passed.

8. DISCUSSION AND POSSIBLE ACTION REGARDING CHANGING DECEMBER REGULAR MEETING TO DECEMBER 13.

Chairman Hill called for a motion to change the OFD Board meeting from December 14 to the 13. Clerk McNulty made the motion and OFDBM Arias seconded the motion. All were in favor. Motion passed.

9. DISCUSSION AND POSSIBLE ACTION REGARDING HR POLICIES

None at this time.

10. CHIEF'S REPORT.

Fire Dist.:

- Helipad update
- District update
- Apparatus list (new hires)
- East building update
- Prop 310
- Fit testing
- Statutory Training for newly reappointed board members

Injuries/ Accidents:

- None

Repairs:

- Viper starter
- R-691 front end
- R-692 turbo

Cert/Firewise:

- Cert/Firewise meeting 11/15/22 - Cancelled
- Thanks to Certs for helping on the Hope walk and extrication drill.

Grant Report:

- Tina will report

Brush Dump:

- Open / ready to burn

Call Load Report:

See OFD website for information.

11. ITEMS FOR NEXT MONTH'S AGENDA

- Election of Officers.

12. ADJOURNMENT

Acting Chairman Walker called for a motion to adjourn. Clerk McNulty made a motion to adjourn, seconded by OFDBM Arias. All were in favor. Motion carried. Meeting adjourned at 7:27pm.

Next REGULAR Board Meeting

Tuesday, December 13, 2022 at 6pm

Minutes respectfully submitted: Cherie Cheney - Admin. Assistant

Reviewed by: OFD Chairman Hill or Clerk McNulty