

**ORACLE FIRE DISTRICT BOARD MEETING MINUTES
NOVEMBER 8, 2017 / Approved DECEMBER 13, 2017**

Meeting was officially called to order at 5:32pm, Wednesday October 11, 2017 at 1475 W. American Ave., Oracle, AZ.

CALL TO ORDER / ROLL CALL:

Members Present: OFDBM Bristow, Clerk Suter, and OFDBM Brown, OFDBM McMurry

Members absent: Chairman Hill

Staff Present: Chief Jennings, Admin. Chief Acosta, Admin. Asst. Lilliana Gallego

1. PLEDGE OF ALLEGIANCE

2. CALL TO PUBLIC No response.

3. ACCEPTANCE OF THE PREVIOUS MINUTES

OFDBM Bristow made a motion to accept the minutes from the regular meeting on Oct. 11, 2017, with a change from Nov. 15 meeting date to Nov. 8. This was seconded by OFDBM Brown. All were in favor. Motion passed.

4. DISCUSSION AND POSSIBLE ACTION REGARDING 17/18 RESOLUTION FOR THE EXPLORER ACCOUNT FOR PINAL COUNTY TREASURER

OFDBM Brown made a motion to accept the Resolution as presented, this was seconded by OFDBM McMurry. All were in favor. Motion was passed.

5. CHIEF'S REPORT See end of this document.

DISCUSSION AND POSSIBLE ACTION REGARDING THE MONTHLY FINANCIAL DOCUMENTS, INCLUDING BANK RECONCILIATION AND CASH FLOW PROJECTIONS.

Board Communication Memorandums were provided to each Board member prior to the meeting. These have the beginning and end balances, income and expenses, for each bank account and the OFD credit card, for October 2017. Chief Acosta began the presentation with the October 2017 actual income and expenses, compared to the total year budget. She then proceeded to display the scanned bank statements and reconciliation reports for each OFD account (General Fund, Volunteer Pension, and Jr. Explorer accounts held at the Pinal County Treasurer's Office, the Chase Bank (payroll account), and the Chase credit card).

OFDBM Bristow made a motion to accept the bank statements, reconciliation documents, and balance sheet, with modification of credit card statement, OFDBM McMurry seconded the motion. All were in favor. Motion passed.

7. CHIEF'S REPORT –

- Employee Recognition: Capt. Farrell's recognition for receiving his Engine Boss.

- Fire Station:

The Building is complete. We are now working on the doors.

We are working on trying to reduce the cost of having Century Link move the communication box that is in conflict with the driveway to the new building.

We want to thank everyone who helped with this year's picnic it was a great success.

- Grant Report: Tina will report

- Brush Dump:

The Brush dump continues to fill up quickly. A burn will be scheduled soon.

- Call Load Report: See OFD website for information.

8. ITEMS FOR NEXT MONTH'S AGENDA.

9. ADJOURNMENT

OFDBM Brown moved to adjourn the meeting. This was seconded by OFDBM McMurry. All were in favor. Motion passed. Meeting adjourned at 6:38 pm.

Next Board Meeting – Wednesday, December 13, 2017, 5:30pm.

Minutes respectfully submitted,
Lilliana Gallego – Administrative Assistant
Reviewed by OFD Board Clerk Dale Suter