

ORACLE FIRE DISTRICT BOARD MEETING MINUTES

October 21, 2020 / Approved November 18, 2020

Meeting was officially called to order by Chairman Walker, at 6:10 pm, Wednesday, October 21, 2020 at 1475 W. American Ave., Oracle, AZ..

CALL TO ORDER:

Staff Present at OFD: Chief Jennings, Admin. Manager Acosta, Admin. Assistant Cheney.

1. PLEDGE OF ALLEGIANCE

2. ROLL CALL

Roll call was conducted by Chairman Walker. Board members present: OFDBM Hill, and Clerk Arias. Board members absent: OFDBM Brown. Chairman Walker called for a moment of silence for OFDBM Bud Bristow who recently passed away.

3. CALL TO THE PUBLIC No public present.

4. ACCEPTANCE OF THE PREVIOUS MINUTES

Chairman Walker called for a motion to accept the minutes for the regular board meeting on September 16, 2020 and for the special meeting on October 8, 2020. OFDBM Hill made the motion, Clerk Arias seconded the motion. All were in favor, motion passed.

5. DISCUSSION AND POSSIBLE ACTION REGARDING THE MONTHLY FINANCIAL DOCUMENTS, INCLUDING BANK RECONCILIATION AND CASH FLOW PROJECTIONS.

Board Communication Memorandums were provided to each Board member prior to the meeting. These have the beginning and ending balances, income, and expenses, for each bank account and the OFD credit card, for September 2020. The Admin. Manager began the presentation with the September 2020 actual income and expenses, compared to the total year budget, including the Wildland expenses and income. She then went over the bank statements and reconciliation reports for each OFD account (General Fund, Volunteer Pension, and Jr. Explorer accounts held at the Pinal County Treasurer's Office, the Chase Bank (payroll account), and the National Bank Visa card.

Chairman Walker called for a motion to accept the bank statements, reconciliation documents, and balance sheets from September 2020. Clerk Arias made the motion and ODFBM Hill seconded the motion. All were in favor. Motion passed. Clerk Arias signed all the financial documents.

6. DISCUSSION AND POSSIBLE ACTION REGARDING ANNEXATION.

Chief Jennings discussed this in the Chief's report. All necessary paperwork has been hand-delivered to the Pinal County Board of Supervisors. The adopted Resolution 2020-10-08 calling for the annexation of the Campo Bonito, legal descriptions, and minutes from the special annexation meeting, were recorded on October 9, 2020, with a copy submitted to the Pinal County Elections Office

on the same date. Copies of the recorded resolution were sent to the Pinal County Assessor's Office, The Arizona Department of Revenue, and the Property Tax Oversight Commission on October 16, 2020.

7. DISCUSSION AND POSSIBLE ACTION REGARDING UPDATED HR POLICIES.

No policies presented.

8. DISCUSSION AND POSSIBLE ACTION REGARDING FIRE BOARD ELECTIONS.

There were no other candidates for the three vacant Fire Board positions, therefore, the elections for the OFD Fire Board was cancelled by the Pinal County Board of Supervisors on September 10, 2020 and Chairman Walker, Clerk Arias, and OFDBM Brown will be sworn in for another four-year term at the December or January meeting.

9. DISCUSSION AND POSSIBLE ACTION REGARDING A VACANT FIRE BOARD POSITION

The OFD Fire Board directed OFD Staff to post the Notice of Fire Board Vacancy on October 22, 2020 at the OFD front office and website and at the Oracle post office. Chairman Walker called for a vote to accept a new application recently created for vacant board positions. OFDBM Hill made a motion to accept the new application, Clerk Arias seconded the motion. All in favor. Motion passed.

10. CHIEF'S REPORT

Fire Dist.:

- Pinning of new Fulltime FF Marasa and FF Huerta
- COVID-19 update/crew protection
- Annexation update
- Tender update
- Out of state fires.
- Medical update

Injuries/ Accidents:

- None

Repairs:

- Engine 692
- Engine 691

Cert/Firewise:

- Fire wise meeting on 10/21/2020.

Grant Report:

- Tina will report

Brush Dump:

- Recently pushed up. / Closed.

Call Load Report:

See OFD website for information.

11. ITEMS FOR NEXT MONTH'S AGENDA

#6, #7 and #9.

12. ADJOURNMENT

Chairman Walker asked for a motion to adjourn. OFDBM Hill made the motion to adjourn. This was seconded by Clerk Arias. All were in favor. Motion passed. Meeting adjourned at 6:45 pm.

Next REGULAR Board Meeting – Wednesday, November 18, 2020 at 6pm.

Minutes respectfully submitted,
Cherie Cheney - OFD Administrative Assistant
Reviewed by OFD Chairman Walker or Clerk Arias