

ORACLE FIRE DISTRICT BOARD MEETING MINUTES

OCTOBER 19, 2022 / Approved NOVEMBER 16, 2022

Meeting was officially called to order by acting Chairman Walker, at 6:07 pm, October 19, 2022 at 1475 W. American Ave., Oracle, AZ.

CALL TO ORDER: Staff Present at OFD: Chief Jennings, Admin. Manager Acosta, Admin. Assistant Cheney

1. PLEDGE OF ALLEGIANCE 6:06 pm

2. ROLL CALL

Board members present: OFDBM Walker, Clerk McNulty, OFDBM Brown
Board members Absent: Chairman Hill, OFDBM Arias.

3. CALL TO THE PUBLIC. No public present.

4. ACCEPTANCE OF THE PREVIOUS MINUTES

Acting Chairman Walker called for a motion to accept the Regular session and the Executive Session Minutes from September 21, 2022 as well as the Special Meeting minutes from October 5, 2022. ODBM Brown made the motion and Clerk McNulty seconded the motion. All were in favor. Motion passed.

5. DISCUSSION AND POSSIBLE ACTION REGARDING BUDGET MATTERS, MONTHLY FINANCIAL DOCUMENTS INCLUDING BANK RECONCILIATION AND CASH FLOW PROJECTIONS.

Board Communication Memorandums were provided to each Board member prior to the meeting. These had the beginning and ending balances, income, and expenses, for each bank account and the OFD credit card, for September 2022, compared to the total year budget and income. Acosta then went over the bank statements and reconciliation reports for each OFD account (General Fund, Volunteer Pension accounts held at the Pinal County Treasurer's Office, the Chase Bank (payroll account), and the National Bank Visa card. Acting Chairman Walker called for a motion to accept the bank statements, reconciliation documents, the balance sheets, and the Memorandum. Clerk McNulty made the motion and OFDBM Brown seconded the motion. All were in favor. Motion passed. Clerk McNulty signed all the financial documents.

6. DISCUSSION AND POSSIBLE ACTION REGARDING HR POLICIES.

None at this time.

7. DISCUSSION AND POSSIBLE ACTION REGARDING THE LEASE AND FENCE AT THE HELICOPTER PAD.

Chief Jennings presented a first amendment of the lease of land, upon which is the EMS helicopter pad for Oracle. Air Evac, the EMS helicopter agency leasing the pad from OFD, will pay for an additional pad next to the current one, for emergency purposes. Once the amendment is signed by the OFD board and sent back to Pinal County, it will be posted for 40 days prior to approval. OFDBM members in attendance read the amendment. Acting Chairman Walker called for a motion to accept the amendment. Clerk McNulty made a motion to accept it,

which was seconded by OFDBM Brown. All were in favor. Motion passed. The amendment to the Oracle helipad lease with Pinal County was signed by Acting Chairman Rob Walker and Clerk McNulty..

8. CHIEF'S REPORT.

Fire Dist.:

- Engineer promotion soon
- Helipad update
- District update
- Apparatus list (new hires)
- East building update
- Prop 310

Injuries/ Accidents:

- None

Repairs:

- Viper starter
- E-691 seatbelts
- R-691 front end
- R-692 turbo

Cert/Firewise:

- Cert/Firewise meeting 10/11/22
- Thanks to Certs for helping on the Hope walk and extrication drill.

Grant Report:

- Tina will report on FY21/22 Audits & Grant status

Brush Dump:

- Open and burned.

Call Load Report:

See OFD website for information.

9. ITEMS FOR NEXT MONTH'S AGENDA

- Tentative presentation of audit findings at the November meeting by CPS Jennifer Phillips.
- For the December meeting agenda: Election of board officers.

10. ADJOURNMENT Acting Chairman Walker called for a motion to adjourn. OFDBM Brown made a motion to adjourn, seconded by Clerk McNulty. All were in favor. Motion carried. Meeting adjourned at 7:15pm..

Next REGULAR Board Meeting

Wednesday, November 16, 2022 at 6pm

Minutes respectfully submitted: Cherie Cheney – Admin. Assistant

Reviewed by: OFD Chairman Hill or Clerk McNulty