

ORACLE FIRE DISTRICT BOARD MEETING MINUTES

October 20, 2023 / **Approved** November 8, 2023

Meeting was officially called to order by Chairman McNulty, at 6:02 pm, October 11, 2023, at 1475 W. American Ave., Oracle, AZ.

CALL TO ORDER:

Staff Present at OFD, Chief Jennings, Admin. Manager Acosta, Admin. Assistant Cheney.

1. PLEDGE OF ALLEGIANCE

2. ROLL CALL

Board members present: Chairman McNulty, Clerk Arias, OFDBM Guyton and OFDBM Walker. Absent: OFDBM Hill.

3. CALL TO THE PUBLIC

None present.

4. ACCEPTANCE OF THE PREVIOUS MINUTES

Chairman McNulty called for a motion to accept the minutes from regular board meeting on September 20th, 2023. OFDBM Walker made the motion to accept the minutes. OFDBM Guyton seconded the motion. All were in favor. Motion passed. Clerk Arias signed all documents.

5. DISCUSSION AND POSSIBLE ACTION REGARDING BUDGET MATTERS, MONTHLY FINANCIAL DOCUMENTS INCLUDING BANK RECONCILIATION AND CASH FLOW PROJECTIONS.

Board Communication Memorandums were provided to each Board member prior to the meeting. These had the beginning and ending balances, income, and expenses, for each bank account and the OFD credit card, for September 2023, compared to the total year budget and income. Acosta then presented the September 2023 bank statements and reconciliation reports for each OFD account (General Fund, Volunteer Pension accounts held at the Pinal County Treasurer's Office, the Chase Bank (payroll account), and the National Bank Visa card.

Chairman McNulty then asked for a motion to accept all the bank statements, reconciliation documents, the balance sheets, and the Memorandum documents as presented for September 2023. Clerk Arias made the motion. OFDBM Guyton seconded the motion. All were in favor. Motion passed. Clerk Arias signed all the financial documents.

6. DISCUSSION AND POSSIBLE ACTION REGARDING HR POLICIES.

None this month.

7. CHIEF'S REPORT

Fire Dist.:

- District update / Fires
- East building update

- ISO renewal

Injuries/ Accidents:

- None

Repairs:

- N/A

Cert/ Firewise:

- Meeting on 10/10/23

Grant Report:

- Tina will report

Brush Dump:

- Closed but hoping to burn soon.

Call Load Report:

- See OFD website.

8. ITEMS FOR NEXT MONTH'S AGENDA.

Possible annual audit presentation and discussion of election of new Fire Board Officers for 2024.

9. ADJOURNMENT

Chairman McNulty called for a motion to adjourn. Clerk Arias made the motion. OFDBM Walker seconded the motion. All were in favor. Motion carried. Meeting adjourned at 6:45 PM.

Next REGULAR Board Meeting – Wednesday, November 8, 2023 at 6pm

Minutes respectfully submitted:

Cherie Cheney – Admin. Assistant

Reviewed by OFD Chairman McNulty

or Clerk Arias:_____