

ORACLE FIRE DISTRICT BOARD MEETING MINUTES

September 20, 2023 / **Approved** October 11, 2023

Meeting was officially called to order by Chairman McNulty, at 6:01 pm, September 20, 2023, at 1475 W. American Ave., Oracle, AZ.

CALL TO ORDER:

Staff Present at OFD, Chief Jennings, Admin. Manager Acosta, Admin. Assistant Cheney.

1. PLEDGE OF ALLEGIANCE

2. ROLL CALL

Board members present: Chairman McNulty, OFDBM Hill and OFDBM Walker.
Absent: OFDBM Guyton and Clerk Arias.

3. CALL TO THE PUBLIC

None present.

4. ACCEPTANCE OF THE PREVIOUS MINUTES

Chairman McNulty called for a motion to accept the minutes from regular board meeting on August 16th, 2023. OFDBM Walker made the motion to accept the minutes. OFDBM Hill seconded the motion. All were in favor. Motion passed. Chairman McNulty signed all documents.

5. DISCUSSION AND POSSIBLE ACTION REGARDING BUDGET MATTERS, MONTHLY FINANCIAL DOCUMENTS INCLUDING BANK RECONCILIATION AND CASH FLOW PROJECTIONS.

Board Communication Memorandums were provided to each Board member prior to the meeting. These had the beginning and ending balances, income, and expenses, for each bank account and the OFD credit card, for August 2023, compared to the total year budget and income. Acosta then presented the corrected reconciliation for the July 2023 Chase payroll account, followed by the August 2023 bank statements and reconciliation reports for each OFD account (General Fund, Volunteer Pension accounts held at the Pinal County Treasurer's Office, the Chase Bank (payroll account), and the National Bank Visa card.

Chairman McNulty called for a motion to accept the corrected reconciliation, with a one cent discrepancy, for the July 31 Chase payroll account. The motion was made by OFDBM Hill and seconded by OFDBM Walker. All were in favor. Motion passed. Chairman McNulty then asked for a motion to accept all the bank statements, reconciliation documents, the balance sheets, and the Memorandum documents as presented for August 2023. OFDBM Walker made the motion. OFDBM Hill seconded the motion. All were in favor. Motion passed. Chairman McNulty signed all the financial documents.

6. DISCUSSION AND POSSIBLE ACTION REGARDING AGREEMENTS TO TRANSFER FULL TIME EMPLOYEE 457b PLAN.

Discussion about transferring the current OFD – IAFF 457b plan from

Nationwide over to a OFD – PSPRS 457b plan, which offers reduced fees for OFD full-time employees as well as other conveniences such as a self-directed brokerage option. This new plan would provide the same service and benefits as the existing 457b plan, with no changes to the Oracle Fire District budget. Chairman McNulty called for a motion to accept the transfer of the 457b plan, for full-time employees, from IAAF over to PSPRS. OFDBM Hill made the motion. OFDBM Walker seconded the motion. All were in favor. Motion passed. Chairman McNulty signed all the documents required.

7. DISCUSSION AND POSSIBLE ACTION REGARDING MEETING DATES IN OCTOBER, NOVEMBER, AND DECEMBER.

OFD Fire Board meeting dates for the remainder of the year were changed from the third Wednesday of each month to the second Wednesday, as follows: October 11, November 8 and December 13, 2023.

8. DISCUSSION AND POSSIBLE ACTION REGARDING AGREEMENTS TO TRANSFER FULL TIME EMPLOYEE 457b PLAN.

Chief Jennings requested approval to research and investigate the replacement of some of the oldest vehicles in the OFD fleet. Chairman McNulty called for a motion to give the Chief approval to research and investigate replacements for these older vehicles with new or used vehicles, utilizing a lease/purchase option. OFDBM Walker made a motion. OFDBM Hill seconded the motion. All were in favor. Motion passed.

9. DISCUSSION AND POSSIBLE ACTION REGARDING HR POLICIES.

None this month.

10. CHIEF'S REPORT

Fire Dist.:

- District update / Fires
- East building update
- Working on FF class
- Volunteers
- Firstnet
- Fire school

Injuries/ Accidents:

- None

Repairs:

- N/A

Cert/ Firewise:

- Meeting on 9/12/23

Grant Report:

- Tina will report

Brush Dump:

- Closed but hoping to burn soon.

Call Load Report:

- See OFD website.

11. ITEMS FOR NEXT MONTH'S AGENDA.

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12. ADJOURNMENT

Chairman McNulty called for a motion to adjourn. OFDBM Hill made the motion. OFDBM Walker seconded the motion. All were in favor. Motion carried. Meeting adjourned at 7:03 PM.

Next REGULAR Board Meeting – Wednesday, October 11, 2023 at 6pm

Minutes respectfully submitted:

Cherie Cheney – Admin. Assistant

Reviewed by OFD Chairman McNulty

or Clerk Arias: _____