

ORACLE FIRE DISTRICT BOARD MEETING MINUTES

September 16, 2020 / Approved October 21, 2020

Meeting was officially called to order by OFDBM Brown, at 6:09 pm, Wednesday, September 16th, 2020 at 1475 W. American Ave., Oracle, AZ.

CALL TO ORDER:

Staff Present at OFD: Chief Jennings, Admin. Manager Acosta, Admin. Assistant Cheney.

1. PLEDGE OF ALLEGIANCE

2. ROLL CALL

Roll call was conducted by OFDBM Brown. Board members present: OFDBM Brown, OFDBM Hill, Clerk Arias was connected remotely. Board members absent: Chairman Walker and OFDBM Bristow.

3. CALL TO THE PUBLIC No public present.

4. ACCEPTANCE OF THE PREVIOUS MINUTES

OFDBM Brown called for a motion to accept the minutes from the regular board meeting on August 19, 2020. OFDBM Hill made the motion, Clerk Arias seconded the motion. All were in favor, motion passed.

5. DISCUSSION AND POSSIBLE ACTION REGARDING THE MONTHLY FINANCIAL DOCUMENTS, INCLUDING BANK RECONCILIATION AND CASH FLOW PROJECTIONS.

Board Communication Memorandums were provided to each Board member prior to the meeting. These have the beginning and ending balances, income, and expenses, for each bank account and the OFD credit card, for August 2020. The Admin. Manager began the presentation with the August 2020 actual income and expenses, compared to the total year budget, including the Wildland expenses and income. She then went over the bank statements and reconciliation reports for each OFD account (General Fund, Volunteer Pension, and Jr. Explorer accounts held at the Pinal County Treasurer's Office, the Chase Bank (payroll account), and the National Bank Visa card.

OFDBM Hill will initial all financial documents since Clerk Arias is remotely connected. OFDBM Brown called for a motion to accept the bank statements, reconciliation documents, and balance sheets from August 2020. OFDBM Hill made the motion and Clerk Arias seconded the motion. All were in favor. Motion passed. OFDBM Hill signed all the financial documents.

6. DISCUSSION AND POSSIBLE ACTION REGARDING ANNEXATION.

Chief Jennings submitted the minimum required petition signatures needed for the Annexation of the Campo Bonito area to the OFD Fire Board for review and acceptance. Prior to this, he sent the signed petitions, via email, to the Pinal

County Assessor's Cartography Manager Scott McMullen, who determined that there are 81 signatures to be confirmed by the Clerk of The Pinal County Board of Supervisors. These submissions were within the one-year time frame for collecting petition signatures.

OFDBM Brown called for a motion to accept the petition signatures presented to the OFD Fire Board. OFDBM Hill made the motion to accept the petition signatures and Clerk Arias seconded the motion. No objections. The motion passed. OFDBM Brown requested an expedited transfer of the signed petitions to the Clerk of the Board of Supervisors in light of the due date of October 29, 2020.

7. DISCUSSION AND POSSIBLE ACTION REGARDING UPDATED HR POLICIES.

No policies presented.

8. CHIEF'S REPORT

Fire Dist.:

- Pinning of new Fulltime FF Marasa and FF Huerta
- COVID-19 update/crew protection
- Annexation update
- Tender update
- Out of state fires.
- Medical update
- New ambulance

Injuries/ Accidents:

- None

Repairs:

- Old Chief Explorer
- CERT vehicle (title)

Cert/Firewise:

- Helping with Fire prevention week at Mtn Vista (Virtual)

Grant Report:

- Tina will report

Brush Dump:

- Recently pushed up. / Closed.

Call Load Report:

See OFD website for information.

9. ITEMS FOR NEXT MONTH'S AGENDA

#6 and #7.

10. ADJOURNMENT

OFDBM Brown asked for a motion to adjourn. OFDBM Hill made the motion to adjourn. This was seconded by Clerk Arias. All were in favor. Motion passed. Meeting adjourned at 7:06 pm.

Next REGULAR Board Meeting – Wednesday, October 14, 2020 at 6pm.

Minutes respectfully submitted,
Cherie Cheney – OFD Administrative Assistant
Reviewed by OFD Chairman Walker or Clerk Arias