

ORACLE FIRE DISTRICT BOARD MEETING MINUTES
SEPTEMBER 12, 2018 / Approved OCTOBER 10, 2018

Meeting was officially called to order at 5:40 pm, WEDNESDAY, September 12, 2018 at 1475 W. American Ave., Oracle, AZ.

CALL TO ORDER / ROLL CALL:

Members Present: Chairman Hill, Clerk McMurry, OFDBM Brown, OFDBM Bristow, and OFDBM Ramsay

Staff Present: Chief Jennings, Admin. Manager Acosta

1. PLEDGE OF ALLEGIANCE

2. CALL TO PUBLIC No response.

3. ACCEPTANCE OF THE PREVIOUS MINUTES

OFDBM Brown made a motion to accept the minutes from the meeting on August 8th. This was seconded by Clerk McMurry. All were in favor. Motion was passed.

4. DISCUSSION AND POSSIBLE ACTION REGARDING AMENDING FIRE BOARD BY-LAWS Line item was moved to next month's agenda.

5. DISCUSSION AND POSSIBLE ACTION REGARDING PINAL COUNTY CWPP. Line item was moved to next month's agenda.

6. DISCUSSION AND POSSIBLE ACTON REGARDING PAID SICK LEAVE POLICY

OFDBM made a motion to accept the policy with changes in sec. D & E. This was seconded by Clerk McMurry. All were in favor. Motion was passed.

7. CHIEF'S REPORT

• **Cancer Awareness Moment:** Tobacco use

• **Fire Dist.**

Eng. 692 is back in California again, Multi Agency drill Sept. 29 0800, AZ State Fire School update.

• **Injuries/ Accidents:**

No accidents no injuries.

• **Repairs:** N/A

• **Cert/ Firewise:**

• **Grant Report:** Tina will report.

• **Explorers:**

Will be utilized in the Multi Agency Drill

• **Brush Dump:**

Recently burned/update.

• **Call Load Report:**

Statement to be provided.

• **Call Load Report:** Please see OFD website.

8. DISCUSSION AND POSSIBLE ACTION REGARDING THE MONTHLY FINANCIAL DOCUMENTS, INCLUDING BANK RECONCILIATION AND CASH FLOW PROJECTIONS.

Board Communication Memorandums were provided to each Board member prior to the meeting. These have the beginning and end balances, income and expenses, for each bank account and the OFD credit card, for August 2018. Tina began the presentation with the August 2018 actual income and expenses, compared to the total year budget. She then proceeded to display the scanned bank statements and reconciliation reports for each OFD account (General Fund, Volunteer Pension, and Jr. Explorer accounts held at the Pinal County Treasurer's Office, the Chase Bank (payroll account), and the Chase credit card).

OFDBM Ramsay made a motion to accept the bank statements, reconciliation documents, and balance sheet, as presented, OFDBM Bristow seconded the motion. All were in favor. Motion passed

9. ITEMS FOR NEXT MONTH'S AGENDA.

Line item #4 & #5

10. ADJOURNMENT

OFDBM Bristow moved to adjourn the meeting. This was seconded by OFDBM Brown. All were in favor. Motion was passed. Meeting adjourned at 7:48pm.

Next Board Meeting – Wednesday OCTOBER 10, 2018

Minutes respectfully submitted,

Lilliana Gallego – Administrative Assistant

Reviewed by OFD Board Clerk McMurry or Chairman Hill