

## ORACLE FIRE DISTRICT BOARD MEETING MINUTES

AUGUST 17, 2022 / Approved SEPTEMBER 21, 2022

Meeting was officially called to order by Chairman Walker, at 6:05 pm, August 17, 2022 at 1475 W. American Ave., Oracle, AZ.

**CALL TO ORDER:** OFD Staff Present: Chief Jennings, Admin. Manager Acosta, Admin. Assistant Cheney

### **1. PLEDGE OF ALLEGIANCE 6:06 pm**

**2. ROLL CALL** Board members present: Chairman Hill, Clerk McNulty, OFDBM Arias

Board members Absent: OFDBM Walker, OFDBM Brown.

**3. CALL TO THE PUBLIC.** No public present.

### **4. ACCEPTANCE OF THE PREVIOUS MINUTES**

Chairman Hill called for a motion to accept the minutes from July 20, 2022. Clerk McNulty made the motion and OFDBM Arias seconded the motion. All were in favor. Motion passed..

### **5. DISCUSSION AND POSSIBLE ACTION REGARDING BUDGET MATTERS, MONTHLY FINANCIAL DOCUMENTS INCLUDING BANK RECONCILIATION AND CASH FLOW PROJECTIONS.**

Board Communication Memorandums were provided to each Board member prior to the meeting. These had the beginning and ending balances, income, and expenses, for each bank account and the OFD credit card, for July 2022, compared to the total year budget and income. Acosta then went over the bank statements and reconciliation reports for each OFD account (General Fund, Volunteer Pension accounts held at the Pinal County Treasurer's Office, the Chase Bank (payroll account), and the National Bank Visa card. Chairman Hill called for a motion to accept the bank statements, reconciliation documents, the balance sheets, and the Memorandum. OFDBM Arias made the motion and Clerk McNulty seconded the motion. All were in favor. Motion passed. Clerk McNulty signed all the financial documents.

### **6. DISCUSSION AND POSSIBLE ACTION REGARDING HR POLICIES.**

None, at this time.

### **7. CHIEF'S REPORT.**

#### **Fire Dist.:**

- New Hires Mike Vargas and Alan Lopez
- Reserve update
- Volunteer program update
- Monthly staff meetings update
- Helipad update
- District update
- Apparatus list
- WL update

- East building update
- Fire School update

**Injuries/ Accidents:**

- Full time FF hurt Knee while hose testing- No lost time, Elected PTO vs light duty. Has returned full duty with Dr. clearance.

**Repairs:**

- Viper starter
- E-691 seatbelts
- R-691 tires, front-end work, batteries
- R-692 turbo
- E-692 tire

**Cert/Firewise:**

- Cert/Firewise meeting 8/9/22

**Grant Report:**

- Tina will report

**Brush Dump:**

- Closed / upset public
- Burn Curtain / Box

**Call Load Report:**

See OFD website for information.

**8. ITEMS FOR NEXT MONTH'S AGENDA.**

- Updated list of OFD fleet and equipment and their functions.
- Update on Fire Board Elections.

**9. ADJOURNMENT** Chairman Hill called for a motion to adjourn. OFDBM Arias made the motion. Clerk McNulty seconded. All were in favor. Motion passed. Meeting adjourned at 7:10 pm.

**Next REGULAR Board Meeting**

**Wednesday, September 21, 2022 at 6pm**

Minutes respectfully submitted: Cherie Cheney – Admin. Assistant

Reviewed by: OFD Chairman Hill or Clerk McNulty