

ORACLE FIRE DISTRICT BOARD MEETING MINUTES

AUGUST 14, 2019 / APPROVED

Meeting was officially called to order at 6:02 pm, WEDNESDAY, August 14, 2019 at 1475 W. American Ave., Oracle, AZ.

CALL TO ORDER:

Staff Present: Chief Jennings, Admin. Manager Acosta, Admin. Assist. Lilliana Gallego

1. PLEDGE OF ALLEGIANCE

2. ROLL CALL

Chairman Brown did a roll call. Board members present were Chairman Brown, Clerk Walker, and OFBM Bristow. Board members absent were OFDBM Hill, and OFDBM Arias.

3. CALL TO PUBLIC No response.

4. ACCEPTANCE OF THE PREVIOUS MINUTES

OFDBM Bristow made a motion to accept the minutes from the regular meeting on July 10, 2019. This was seconded by OFDBM Walker. All were in favor. Motion was passed.

5. DISCUSSION AND POSSIBLE ACTION REGARDING RECOGNIZING THE PROMOTIONS TO ENGINEER FOR BOTH BRENING AND SAVAGE

Firefighter Brening and Firefighter Savage received their Engineer Badges, and recognized for their great work ethics and achievements.

6. DISCUSSION AND POSSIBLE ACTION REGARDING ANNEXATION

A Special meeting has been scheduled for August 26th to further discuss the Annexation process.

7. DISCUSSION AND POSSIBLE ACTION REGARDING UPDATED HR POLICIES

OFDBM Bristow made a motion to accept the new HR policies with change in wording of first paragraph. This was seconded by Clerk Walker. Clerk Walker then made a motion to amend the change in wording from reused to utilized. This was seconded by OFDBM Bristow.

8. DISCUSSION AND POSSIBLE ACTION REGARDING NEW WATER TENDER/ SCBAs. The topic was and moved to next months agenda for further discussion.

9. CHIEF'S REPORT

- Cancer Awareness Moment: Keep your mask on even during overhaul. Respiratory cancer is one of the most common cancers for Firefighters.
- Fire Dist.:
 - Recognition for former Board member Will Ramsay.
- Injuries/ Accidents: None

- Repairs: Roof in West Bay
- Cert/Firewise:
 - LZ Drill
- Grant Report: Tina will report.
- Explorers: Continue to drill/meet
- Brush Dump: Burned one pile on Sunday to give a little room.
- Call Load Report: See Oracle Fire website for information.

10. DISCUSSION AND POSSIBLE ACTION REGARDING THE MONTHLY FINANCIAL DOCUMENTS, INCLUDING BANK RECONCILIATION AND CASH FLOW PROJECTIONS.

Board Communication Memorandums were provided to each Board member prior to the meeting. These have the beginning and end balances, income and expenses, for each bank account and the OFD credit card, for July 2019. Tina began the presentation with the July 2019 actual income and expenses, compared to the total year budget. She then displayed the bank statements and reconciliation reports for each OFD account (General Fund, Volunteer Pension, and Jr. Explorer accounts held at the Pinal County Treasurer's Office, the Chase Bank (payroll account), and the new National Bank Visa card. OFDBM Bristow made a motion to accept the bank statements, reconciliation documents, and balance sheets from June 2019, with the amendment of the credit of \$52.77. Clerk Walker seconded the motion. All were in favor. Motion was passed.

11. ITEMS FOR NEXT MONTH'S REGULAR MEETING AGENDA.

- Annexation
- New tender/ SCBAs

12. ADJOURNMENT

Clerk Walker made a motion to adjourn. This was seconded by OFDBM Bristow. All were in favor. Motion was passed. Meeting adjourned at 7:45.

Next Regular Board Meeting –Tuesday, September 10, 2019 at 6pm.

Minutes respectfully submitted,
 Lilliana Gallego – Administrative Assistant
 Reviewed by OFD Chairman Brown or Clerk Walker