

ORACLE FIRE DISTRICT BOARD MEETING MINUTES

JULY 20, 2022 / Approved AUGUST 17, 2022

Meeting was officially called to order by Chairman Walker, at 6:05 pm, July 20, 2022 at 1475 W. American Ave., Oracle, AZ.

CALL TO ORDER: OFD Staff Present: Chief Jennings, Admin. Manager Acosta, Admin. Assistant Cheney

1. PLEDGE OF ALLEGIANCE 6:06 pm

2. ROLL CALL Board members present: Acting Chairman Walker.

Available by phone: Chairman Hill, OFDBM Arias

Board members Absent: Clerk McNulty, OFDBM Brown.

3. CALL TO THE PUBLIC. No public present.

4. ACCEPTANCE OF THE PREVIOUS MINUTES

Acting Chairman Walker called for a motion to accept the minutes from June 15, 2022. OFDBM Arias made the motion and Chairman Hill seconded the motion. All were in favor. Motion passed.

5. DISCUSSION AND POSSIBLE ACTION REGARDING BUDGET MATTERS, MONTHLY FINANCIAL DOCUMENTS INCLUDING BANK RECONCILIATION AND CASH FLOW PROJECTIONS.

Board Communication Memorandums were provided to each Board member prior to the meeting. These had the beginning and ending balances, income, and expenses, for each bank account and the OFD credit card, for June 2022, compared to the total year budget and income. Acosta then went over the bank statements and reconciliation reports for each OFD account (General Fund, Volunteer Pension accounts held at the Pinal County Treasurer's Office, the Chase Bank (payroll account), and the National Bank Visa card. Acting Chairman Walker called for a motion to accept the bank statements, reconciliation documents, the balance sheets, and the Memorandum. Chairman Hill made the motion and OFDBM Arias seconded the motion. All were in favor. Motion passed. Acting Chairman Walker signed all the financial documents.

6. DISCUSSION AND POSSIBLE ACTION REGARDING HR POLICIES.

No new HR policies were brought forward, however, a letter of acknowledgement of the revised OFD Standards of Conduct policy was presented to each board member for their signatures.

7. CHIEF'S REPORT.

Fire Dist.:

- Assisting Mammoth Fire
- SPCCA update
- Volunteer program update
- AFDA update
- Helipad update
- District update

Injuries/ Accidents:

- None

Repairs:

- Viper starter
- E-691 seatbelts

Cert/Firewise:

- Cert/Firewise meeting 7/12/22

Grant Report:

- Tina will report

Brush Dump:

- Open

Call Load Report:

See OFD website for information.

8. ITEMS FOR NEXT MONTH'S AGENDA.

Acting Chairman Walker requested a list of OFD equipment and their functions.

9. ADJOURNMENT Acting Chairman Walker called for a motion to adjourn.

Chairman Hill made the motion. OFDBM Arias seconded. All were in favor.

Motion passed. Meeting adjourned at 7:40 pm.

Next REGULAR Board Meeting –

Wednesday, August 17, 2022 at 6pm

Minutes respectfully submitted: Tina Acosta – Admin. Manager

Reviewed by: OFD Chairman Hill or Clerk McNulty