

ORACLE FIRE DISTRICT BOARD MEETING MINUTES

JUNE 19, 2017 / Approved August 9, 2017

Meeting was officially called to order at 6:17.p.m, Wednesday July 19th, 2017 at 1475 W. American Ave., Oracle, AZ.

CALL TO ORDER / ROLL CALL:

Members Present: Chairman Hill, Clerk Suter , OFDBM McMurry, OFDBM Bristow, and OFDBM Brown

Staff Present: Chief Jennings, Admin. Chief Acosta, Admin. Asst. Lilliana Gallego

1. PLEDGE OF ALLEGIANCE

2. CALL TO PUBLIC No response.

3. ACCEPTANCE OF THE PREVIOUS MINUTES

Clerk Suter made a motion to accept the minutes from the regular meeting on June 14, 2017, as presented. This was seconded by OFDBM McMurry . All were in favor. Motion carried.

4. DISCUSSION AND POSSIBLE ACTION REGARDING BIDS FOR STORAGE BUILDING Discussion moved to next month's agenda.

5. CHIEF'S REPORT See report at end of this document.

6. DISCUSSION AND POSSIBLE ACTION REGARDING THE MONTHLY FINANCIAL DOCUMENTS, INCLUDING BANK RECONCILIATION AND CASH FLOW PROJECTIONS.

Board Communication Memorandums were provided to each Board member prior to the meeting. These have the beginning and end balances, income and expenses, for each bank account and the OFD credit card, for June 2017. Chief Acosta began the presentation with the June 2017 actual income and expenses, compared to the total year budget. She then proceeded to display the scanned bank statements and reconciliation reports for each OFD account (General Fund, Volunteer Pension, and Jr. Explorer accounts held at the Pinal County Treasurer's Office, the Chase Bank (payroll account), and the Chase credit card).

OFDBM Bristow made a motion to accept the bank statements, reconciliation documents, and balance sheet, as presented, Clerk Suter seconded the motion. All were in favor. Motion passed.

OFDBM Brown made a motion to also accept the corrected monthly financial documents, including bank reconciliation, and cash flow projections for the month of April 2017, as presented, OFDBM Bristow seconded the motion. All were in favor. Motion was passed.

7. ITEMS FOR NEXT MONTH'S AGENDA.

- Discussion regarding bids for the storage building
- David Selby's pinning ceremony

8. **CHIEF'S REPORT:**

Fire Station:

- The permit has been submitted and will know more in about 2 weeks.
- The upstairs will be remodeled starting as soon as the contractor can start.

Local Fires update:

- The Burro Fire is out. CNF has stayed in constant contact with OFD.
- The Roach Fire is out.
- OFD has resources on both fires, we would like to that everyone who was involved in these fires. Away and at home.

Grant Report: Tina will report.

AFDA: Three board members Tina and the Chief took the open meeting classes. Franky's open meeting laws packet will be ordered ASAP to be completed.

CERT/FIREWISE Report: Another great effort from all. Also helped with the Roach Fire.

Employee Recognition:

- David Selby was hired on full time. His pinning ceremony will be next meeting.
- Lilly passed her National Registry so she is now a EMT.

Apparatus Purchase/replacement: It has been started, recent fires and classes have delayed the completion.

Call Load Report: see Oracle fire website for details.

9. **ADJOURNMENT**

Clerk Suter moved to adjourn the meeting. This was seconded by OFDBM Brown. All were in favor. Motion passed. Meeting adjourned at 7:41pm.

Next Board Meeting - Wednesday August 9, 2017, 6:15pm.

Minutes respectfully submitted,
Lilliana Gallego - Administrative Assistant
Reviewed by OFD Board Clerk Dale Suter: