

ORACLE FIRE DISTRICT BOARD MEETING MINUTES

JULY 17, 2019 / Approved AUGUST 14, 2019

Meeting was officially called to order at 6:05 pm, WEDNESDAY, July 17, 2019 at 1475 W. American Ave., Oracle, AZ.

CALL TO ORDER / ROLL CALL:

Members Present: Chairman Brown, Secretary (Clerk) Walker, OFDBM Hill, and OFDBM Arias / Members Absent: OFDBM Bristow / Staff Present: Chief Jennings, Admin. Manager Acosta, Admin. Assist. Lilliana Gallego

1. PLEDGE OF ALLEGIANCE

2. **CALL TO PUBLIC** No response.

3. ACCEPTANCE OF THE PREVIOUS MINUTES

OFDBM Walker made a motion to accept the minutes from the regular meeting on June 12, 2019. This was seconded by OFDBM Hill. All were in favor. Motion was passed.

OFDBM Hill then made a motion to accept the minutes from July 1, 2019 Special meeting as well as the Executive minutes from the same meeting. This was seconded by OFDBM Walker. All were in favor. Motion was passed.

4. DISCUSSION AND POSSIBLE ACTION REGARDING THE SELECTION OF BOARD CHAIRMAN

OFDBM Walker made a motion to nominate OFDBM Brown as the new OFD Board Chairman. This was seconded by OFDBM Hill. All were in favor. Motion was passed.

5. DISCUSSION AND POSSIBLE ACTION REGARDING OATH OF OFFICE OF NEW BOARD MEMBER PAUL ARIAS

Chairman Brown administered the Oath of office to Paul Arias, who replaces OFDBM Ramsay.

6. DISCUSSION AND POSSIBLE ACTION REGARDING SIGNATURES FOR PINAL COUNTY WARRANT RESOLUTIONS FOR THE OFD GENERAL FUND, THE VOLUNTEER FIREFIGHTER'S PENSION AND RELIEF FUND, AND THE EXPLORER FUND

OFDBM Walker made a motion to accept the Pinal County Warrant Resolution adding Paul Arias as a signer. This was seconded by OFDBM Hill. All were in favor. Motion was passed.

OFDBM Hill made a motion to accept the Resolution for the Explorer Fund to approve Chief Jennings and Fire Fighter John Savage as signers for the account. This was seconded by OFDBM Walker. All were in favor. Motion was passed.

OFDBM Hill made a motion to accept the Volunteer Firefighter's Pension and Relief Fund approving Fire fighter Harley VanCoillie, and Assistant Chief Brian

McGinnis as signers. This was seconded by OFDBM Walker. All were in favor. Motion was passed.

7. DISCUSSION AND POSSIBLE ACTION REGARDING UPDATED HR AND/OR BOARD POLICIES

OFDBM Hill made a motion to accept the new Public Safety Personnel Retirement System (PSPRS) Fund Policy as presented by Admin. Manager Acosta. This was seconded by Chairman Brown. All were in favor. Motion was passed.

8. DISCUSSION AND POSSIBLE ACTION REGARDING PURCHASE OF NEW TENDER

Chief Jennings presented 3 different quotes for a new water tender to the board. After a discussion, OFDBM Walker made a motion to approve the purchase of a 2019 International Extended Cab water tender for \$230,000.00 (not including the recommended equipment), with a cap of \$300,000.00. This was seconded by OFDBM Arias. All were in favor. Motion was passed.

9. CHIEF'S REPORT

- Cancer Awareness Moment: Keep your mask on even during overhaul. Respiratory cancer is one of the most common cancers for Firefighters.
- Fire Dist.:
 - Annexation update
 - AFDA
- Injuries/ Accidents: None
- Repairs: Explorer front end
- Cert/Firewise:
 - Drilled on Sat. the 13 on Oracle address numbering and rehab set up.
- Grant Report: Tina will report.
- Explorers: Continue to drill/meet
- Brush Dump: Hope to burn when we get a few good rains.
- Call Load Report: See Oracle Fire website for information.

10. DISCUSSION AND POSSIBLE ACTION REGARDING THE MONTHLY FINANCIAL DOCUMENTS, INCLUDING BANK RECONCILIATION AND CASH FLOW PROJECTIONS.

Board Communication Memorandums were provided to each Board member prior to the meeting. These have the beginning and end balances, income and expenses, for each bank account and the OFD credit card, for June 2019. Tina began the presentation with the June 2019 actual income and expenses, compared to the total year budget. She then displayed the bank statements and reconciliation reports for each OFD account (General Fund, Volunteer Pension, and Jr. Explorer accounts held at the Pinal County Treasurer's Office, the Chase Bank (payroll account), and the new National Bank Visa card.

OFDBM Hill made a motion to accept the bank statements, reconciliation documents, and balance sheets from June 2019, as presented. OFDBM Arias seconded the motion. All were in favor. Motion was passed.

11. ITEMS FOR NEXT MONTH'S REGULAR MEETING AGENDA.

- Annexation
- Roll Call
- Consent Agenda
- HR and/or Board Policies

12. ADJOURNMENT

OFDBM Hill made a motion to adjourn. This was seconded by OFDBM Walker. All were in favor. Motion was passed. Meeting adjourned at 8:03pm.

Next Regular Board Meeting – Wednesday, AUGUST 14, 2019 at 6pm.

Minutes respectfully submitted,
Lilliana Gallego – Administrative Assistant
Reviewed by OFD Chairman Brown or Clerk Walker