

ORACLE FIRE DISTRICT BOARD MEETING MINUTES

JULY 8, 2020 / Approved August 19, 2020

Meeting was officially called to order by Chairman Walker, at 6:00 pm, Wednesday, July 8, 2020 at 1475 W. American Ave., Oracle, AZ.

CALL TO ORDER: Staff Present at OFD: Chief Jennings, Admin. Manager Acosta, Admin. Assistant Cheney.

1. **PLEDGE OF ALLEGIANCE**

2. **ROLL CALL**

Roll call was called by Chairman Walker. Board members present: Chairman Walker, OFDBM Brown. Clerk Arias was remotely connected.

Board members absent: OFDBM Hill and OFDBM Bristow.

3. **CALL TO PUBLIC** No public present.

4. **ACCEPTANCE OF THE PREVIOUS MINUTES**

Clerk Arias made a motion to accept the minutes from the regular meeting on June 10th, 2020. This was seconded by OFDBM Brown. All were in favor. Motion was passed.

5. **DISCUSSION AND POSSIBLE DISCUSSION AND POSSIBLE ACTION REGARDING THE MONTHLY FINANCIAL DOCUMENTS, INCLUDING BANK RECONCILIATION AND CASH FLOW PROJECTIONS.**

Board Communication Memorandums were provided to each Board member prior to the meeting. These have the beginning and ending balances, income, and expenses, for each bank account and the OFD credit card, for June 2020. The Admin. Manager began the presentation with the June 2020 actual income and expenses, compared to the total year budget, including the Wildland expenses and income from the Bighorn fire in June. She then went over the bank statements and reconciliation reports for each OFD account (General Fund, Volunteer Pension, and Jr. Explorer accounts held at the Pinal County Treasurer's Office, the Chase Bank (payroll account), and the National Bank Visa card.

OFDBM Brown made a motion to accept the bank statements, reconciliation documents, and balance sheets from June 2020. Clerk Arias seconded the motion. All were in favor. Motion was passed. Chairman Walker signed the financial documents as Clerk Arias was remotely connected.

6. **DISCUSSION AND POSSIBLE ACTION REGARDING ANNEXATION**

See Chief Jennings Chief's Report.

7. **CHIEF'S REPORT**

- Fire Dist.:
- Pinning of new Fulltime FF Marasa and FF Huerta
- COVID-19 update/crew protection
- Annexation update
- Tender update
- SCBA update
- Capt. McGovern Eng. Boss status
- Bighorn fire/recent fires.

- Injuries/ Accidents: None

- Repairs: T-691 batteries

- Cert/Firewise: Taking precautions again

- Grant Report: Tina will report

- Brush Dump: Recently pushed up

- Call Load Report: See Oracle Fire website for information.

8. DISCUSSION AND POSSIBLE ACTION REGARDING UPDATED HR POLICIES

No discussion or action.

9. ITEMS FOR NEXT MONTH'S AGENDA.

OFDBM Walker requested that an update on the OFD Board Election be placed on the agenda. Chief Jennings also requested that a proposal to change the OFD Board meeting dates to the third Wednesday of the month be placed on the agenda, in order to allow more time for the completion of the financial reports.

10. ADJOURNMENT

OFDBM Brown made a motion to adjourn. This was seconded by Clerk Arias. All were in favor. Motion was passed. Meeting adjourned at 7:20 pm.

Next REGULAR Board Meeting – Wednesday, August 19, 2020 at 6pm

Minutes respectfully submitted,
 Cherie Cheney – OFD Admin. Assistant
 Reviewed by OFD Chairman Walker or Clerk Arias