

ORACLE FIRE DISTRICT BOARD MEETING MINUTES

June 21, 2023 / Approved July 19, 2023

Meeting was officially called to order by Chairman McNulty, at 6:04 pm, June 21st, 2023, at 1475 W. American Ave., Oracle, AZ.

CALL TO ORDER:

Staff Present at OFD, Chief Jennings, Asst. Chief McGinnis, Admin. Manager Acosta, Admin. Assistant Cheney.

1. PLEDGE OF ALLEGIANCE:

2. ROLL CALL

Board members present: Chairman McNulty, OFDBM Hill, OFDBM Walker, OFDBM Robert Guyton. Clerk Arias was absent.

3. CALL TO THE PUBLIC

No Public in attendance.

4. ACCEPTANCE OF THE PREVIOUS MINUTES.

Chairman McNulty called for a motion to accept the minutes from regular board meeting on May 17, 2023. OFDBM Walker made the motion to accept the minutes. OFDBM Hill seconded the motion. All were in favor. Motion passed. Chairman McNulty signed all documents.

5. DISCUSSION AND POSSIBLE ACTION REGARDING BUDGET MATTERS, MONTHLY FINANCIAL DOCUMENTS INCLUDING BANK RECONCILIATION AND CASH FLOW PROJECTIONS.

Board Communication Memorandums were provided to each Board member prior to the meeting. These had the beginning and ending balances, income, and expenses, for each bank account and the OFD credit card, for May 2023, compared to the total year budget and income. Acosta then went over the bank statements and reconciliation reports for each OFD account (General Fund, Volunteer Pension accounts held at the Pinal County Treasurer's Office, the Chase Bank (payroll account), and the National Bank Visa card. Chairman McNulty called for a motion to accept the bank statements, reconciliation documents, the balance sheets, and the Memorandum, and PTO and wage documents as presented. OFDBM Hill made the motion. OFDBM Guyton seconded the motion. All were in favor. Motion passed. Chairman McNulty signed all the financial documents.

6. DISCUSSION AND POSSIBLE ACTION REGARDING HR POLICIES.

Chief Jennings presented a draft addendum to the existing overtime compensation policy, which would allow Chiefs to get overtime and holiday pay while on wildland calls. The Fire Board recommended a change to include exempt or salaried employees as well. Chairman McNulty called for a motion to accept the policy as presented along with the proposed change. OFDBM Walker

made the motion. OFDBM Guyton seconded the motion. All were in favor.
Motion passed.

7. DISCUSSION AND POSSIBLE ACTION REGARDING FIRE BOARD BY-LAWS

Following discussion, the OFD Board agreed to post board vacancies for five business days. Additionally, applicants must submit a letter of interest but are not required to fill out an application. Chairman McNulty called for a motion to accept the posting of vacancies for five business days and to require a letter of interest only. OFDBM Guyton made the motion. OFDBM Walker seconded the motion. All were in favor. Motion passed.

8. CHIEF'S REPORT

Fire Dist.:

- Air evac meeting
- District update
- New Captain Jaime Pierson
- East building update
- Triangle Y

Injuries/ Accidents:

- None

Repairs:

- N/A

Cert/ Firewise:

- Meeting

Grant Report:

- Tina will report

Brush Dump:

- Closed

Call Load Report:

- See OFD website

9. ITEMS FOR NEXT MONTH'S AGENDA.

None

10. ADJOURNMENT

Chairman McNulty called for a motion to adjourn. OFDBM Hill made the motion. OFDBM Walker seconded the motion. All were in favor. Motion carried. Meeting adjourned at 6:47 PM.

[Next REGULAR Board Meeting – Wednesday, July 19, 2023 at 6pm](#)

Minutes respectfully submitted:Cherie Cheney – Admin. Assistant
Reviewed by OFD Chairman McNulty or
Clerk Arias:_____