

ORACLE FIRE DISTRICT BOARD MEETING MINUTES

MAY 19, 2021 / Approved JUNE 16, 2021

Meeting was officially called to order by Chairman Hill, at 6:04 pm, May 19, 2021 at 1475 W. American Ave., Oracle, AZ.

CALL TO ORDER: Staff Present at OFD: Chief Jennings, Admin. Manager Acosta, Admin Assist. Cheney

1. PLEDGE OF ALLEGIANCE

2. ROLL CALL Board members present: Chairman Hill, Clerk McNulty, OFDBM Walker. Board members absent: OFDBM Arias, and Brown.

3. CALL TO THE PUBLIC OFD resident Scott McMullen presented his concerns with increasing property valuations.

4. ACCEPTANCE OF THE PREVIOUS MINUTES

Chairman Hill called for a motion to accept the minutes, for the regular and executive meetings on April 20th, 2021. OFDBM Walker made the motion and Clerk McNulty seconded the motion. All were in favor, motion passed.

5. DISCUSSION AND POSSIBLE ACTION REGARDING PUBLIC HEARING FOR 2021/2022 PROPOSED BUDGET.

OFD Board briefly discussed property valuations and how they relate to the proposed budget. All Board members concurred that increasing valuations would be taken into consideration, along with the tax levy, for the FY22/23 budget. There was no further discussion.

6. DISCUSSION AND POSSIBLE ACTION REGARDING THE 2021/2022 BUDGET. Chairman Hill called for a motion to adopt the proposed budget for FY 21/22. Clerk McNulty made a motion to adopt and OFDBM Walker seconded the motion. All in favor, motion passed..

7. DISCUSSION AND POSSIBLE ACTION REGARDING BUDGET MATTERS, MONTHLY FINANCIAL DOCUMENTS INCLUDING BANK RECONCILIATION AND CASH FLOW PROJECTIONS.

Board Communication Memorandums were provided to each Board member prior to the meeting. These have the beginning and ending balances, income, and expenses, for each bank account and the OFD credit card, for April 2021, compared to the total year budget and income. Acosta then went over the bank statements and reconciliation reports for each OFD account (General Fund, Volunteer Pension, and Jr. Explorer accounts held at the Pinal County Treasurer's Office, the Chase Bank (payroll account), and the National Bank Visa card.

Chairman Hill called for a motion to accept the bank statements, reconciliation documents, and balance sheets from April 2021. Clerk McNulty made the motion

and OFDBM Walker seconded the motion. All were in favor. Motion passed. Clerk McNulty signed all the financial documents.

8. DISCUSSION AND POSSIBLE ACTION REGARDING HR POLICIES.

No new policies were presented.

9. DISCUSSION AND POSSIBLE ACTION REGARDING CHIEF'S REPORT.

Fire Dist.:

- Pinning of new Fulltime and FF Huerta
- COVID-19 update/crew protection
- Tender update
- Medical update
- SPCCA meeting
- Reader board update

Injuries/ Accidents:

- None

Repairs:

- E692

Cert/Firewise:

- Free Brush Day, May 1. 80 loads. (huge thank you to all)
- CERT in person meeting on 5/11/21
- Fire assessment class was another success

Grant Report:

- Tina will report

Brush Dump:

- Closed as of 5/13/21

Call Load Report:

See OFD website for information.

10. ITEMS FOR NEXT MONTH'S MEETING.

Item #8, regarding HR policies.

11. ADJOURNMENT

Chairman Hill called for a motion to adjourn. Clerk McNulty made a motion, OFDBM Walker seconded the motion. All were in favor. Motion passed. Meeting adjourned at 7:40 pm.

**Next REGULAR Board Meeting and Public Budget Hearing –
Wednesday, June 16, 2021 at 6pm**

Minutes respectfully submitted:

Cherie Cheney – OFD Administrative Assistant

Reviewed by OFD Chairman Hill or Clerk McNulty