

# ORACLE FIRE DISTRICT BOARD MEETING MINUTES

May 17, 2023 / **Approved** June 21, 2023

Meeting was officially called to order by Chairman McNulty, at 6:05 pm, May 17, 2023, at 1475 W. American Ave., Oracle, AZ.

## **CALL TO ORDER:**

Staff Present at OFD, Chief Jennings, Asst. Chief McGinnis, Admin. Manager Acosta, Admin. Assistant Cheney.

## **1. PLEDGE OF ALLEGIANCE:**

## **2. ROLL CALL**

Board members present: Clerk Arias, Chairman McNulty, OFDBM Hill OFDBM Walker, OFDBM Robert Guyton (newly appointed).

## **3. CALL TO THE PUBLIC**

No Public in attendance.

## **4. RECOGNITION OF RETIRED OFD BOARD MEMBER ELLIE BROWN**

Chief Jennings recognized Ms. Brown for her service and accomplishments while on the OFD Fire Board for past 11 years with a plaque for her service.

## **5. ACCEPTANCE OF THE PREVIOUS MINUTES**

Chairman McNulty called for a motion to accept the minutes from regular board meeting on April 26 as well as from the special meeting on May 10<sup>th</sup>. OFDBM Hill made the motion to accept both sets of minutes. Clerk Arias seconded the motion. All were in favor. Motion passed. Clerk Arias signed the minutes.

## **6. DISCUSSION AND POSSIBLE ACTION REGARDING VACANT BOARD POSITION**

Following interviews at the special meeting held on May 10, 2023, Robert Guyton was selected to fill the vacant board position and was sworn in by Chairman McNulty.

## **7. DISCUSSION AND POSSIBLE ACTION PINAL COUNTY ANNUAL WARRANT RESOLUTIONS.**

Chairman McNulty called for a motion to adopt the FY23/24 Treasurer Warrant Resolutions. Clerk Arias made the motion, seconded by OFDBM Guyton. All were in favor. Motion passed. The Resolutions were signed by all board members.

## **8. DISCUSSION AND POSSIBLE ACTION REGARDING BUDGET MATTERS, MONTHLY FINANCIAL DOCUMENTS INCLUDING BANK RECONCILIATION AND CASH FLOW PROJECTIONS.**

Board Communication Memorandums were provided to each Board member prior to the meeting. These had the beginning and ending balances, income, and expenses, for each bank account and the OFD credit card, for April 2023,

compared to the total year budget and income. Acosta then went over the bank statements and reconciliation reports for each OFD account (General Fund, Volunteer Pension accounts held at the Pinal County Treasurer's Office, the Chase Bank (payroll account), and the National Bank Visa card. Chairman McNulty called for a motion to accept the bank statements, reconciliation documents, the balance sheets, and the Memorandum, and PTO and wage documents as presented. Clerk Arias made the motion. OFDBM Hill seconded the motion. All were in favor. Motion passed. Clerk Arias signed all the financial documents.

#### **9. DISCUSSION AND POSSIBLE ACTION REGARDING HR POLICIES.**

No discussion this month.

#### **10. CHIEF'S REPORT**

##### **Fire Dist.:**

- Air evac meeting
- District update
- New Captain Jaime Pierson
- East building update
- Cherie went to Florence for training
- New turnout / radios are in.
- State land use permit update
- Weight room

##### **Injuries/ Accidents:**

- None

##### **Repairs: N/A**

##### **Cert/ Firewise:**

- Meeting (Tina)

##### **Grant Report:**

- Tina will report

##### **Brush Dump:**

- Free Brush Day, new record 125 loads. Still open.

##### **Call Load Report:**

- See OFD website

#### **11. ITEMS FOR NEXT MONTH'S AGENDA.**

#### **12. ADJOURNMENT**

Chairman McNulty called for a motion to adjourn. Clerk Arias made the motion. OFDBM Walker seconded the motion. All were in favor. Motion carried. Meeting adjourned at 6:53 PM.

**Next REGULAR Board Meeting – Wednesday, June 21, 2023  
at 6pm**

Minutes respectfully submitted:

Cherie Cheney – Admin. Assistant

Reviewed by OFD Chairman McNulty or Clerk

Arias: \_\_\_\_\_