

ORACLE FIRE DISTRICT BOARD MEETING MINUTES

MAY 17, 2017 / Approved June 14, 2017

Meeting was officially called to order at 6:14.p.m, Wednesday May 17, 2017 at 1475 W. American Ave., Oracle, AZ.

CALL TO ORDER / ROLL CALL:

Members Present: Clerk Suter , OFDBM McMurry, and OFDBM Bristow

Members absent: OFDBM Brown, Chairman Hill

Staff Present: Chief Jennings, Admin. Chief Acosta, Admin. Asst. Lilliana Gallego

1. PLEDGE OF ALLEGIANCE

2. CALL TO PUBLIC No response.

3. ACCEPTANCE OF THE PREVIOUS MINUTES

OFDBM Bristow made a motion to accept the minutes from the regular meeting on April 5, 2017, as presented. This was seconded by OFDBM McMurry . All were in favor. Motion carried.

4. PUBLIC HEARING REGARDING THE 2017/2018 BUDGET

5. DISCUSSION AND POSSIBLE ACTION REGARDING THE 2017/2018 BUDGET OFDBM Bristow made a motion to adopt the budget as presented. This was seconded by OFDBM McMurry. All were in favor. Motion was carried.

6. DISCUSSION AND POSSIBLE ACTION REGARDING THE IGA FOR THE MASS NOTIFICATION SYSTEM Clerk Suter made motion to accept the agreement and revisiting it in 1 yr. This was seconded by OFDBM McMurry. All were in favor. Motion was carried.

7. CHIEF'S REPORT The Chief's Report is not available at this time.

8. DISCUSSION AND POSSIBLE ACTION REGARDING THE MONTHLY FINANCIAL DOCUMENTS, INCLUDING BANK RECONCILIATION AND CASH FLOW PROJECTIONS.

Board Communication Memorandums were provided to each Board member prior to the meeting. These have the beginning and end balances, income and expenses, for each bank account and the OFD credit card, for April 2017. Chief Acosta began the presentation with the April 2017 actual income and expenses, compared to the total year budget. She then proceeded to display the scanned bank statements and reconciliation reports for each OFD account (General Fund, Volunteer Pension, and Jr. Explorer accounts held at the Pinal County Treasurer's Office, the Chase Bank (payroll account), and the Chase credit card).

OFDBM Bristow made a motion to accept the bank statements, reconciliation documents, and balance sheet, as presented, OFDBM McMurry second the motion. All were in favor. Motion passed.

9. **ITEMS FOR NEXT MONTH'S AGENDA.**

- Report on General Fund reconciliation
- Capitol replacement plan
- Franky's Recognition

10. **ADJOURNMENT**

OFDBM McMurry moved to adjourn the meeting. This was seconded by OFDBM Bristow . All were in favor. Motion passed. Meeting adjourned at 7:43pm.

Next Board Meeting - Wednesday June 14, 2017, 6:15pm.

Minutes respectfully submitted,
Lilliana Gallego - Administrative Assistant
Reviewed by OFD Board Clerk Dale Suter