

ORACLE FIRE DISTRICT BOARD MEETING MINUTES

MAY 8, 2019 / Approved JUNE 12, 2019

Meeting was officially called to order at 6:05 pm, WEDNESDAY, May 8, 2019 at 1475 W. American Ave., Oracle, AZ.

CALL TO ORDER / ROLL CALL:

Members Present: Chairman Ramsay, OFDBM Bristow and OFDBM Hill

Members Absent: Clerk Walker, and OFDBM Brown

Staff Present: Chief Jennings, Admin. Manager Acosta, Admin. Assist. Lilliana Gallego

1. PLEDGE OF ALLEGIANCE

2. **CALL TO PUBLIC** No public.

3. ACCEPTANCE OF THE PREVIOUS MINUTES

OFDBM Bristow made a motion to accept the minutes from the regular meeting on April 10, 2019. This was seconded by OFDBM Hill. All were in favor. Motion was passed.

4. DISCUSSION AND POSSIBLE ACTION REGARDING 2019/2020 BUDGET

OFDBM Bristow made a motion to open up the Public hearing for discussion. This was seconded by OFDBM Hill. Due to no public, there was no discussion.

5. PUBLIC HEARING REGARDING 2019/2020 BUDGET.

OFDBM Hill made a motion to adopt the 2019/2020 Budget as it was posted on March 27, 2019 on the OFD website, the OFD front office, and the Oracle Post Office. OFDBM Bristow seconded the motion. All were in favor. Motion was passed.

OFDBM Hill then made a motion to adopt the 2019/2020 Wage/Salary and PTO scales. This was seconded by OFDBM Bristow. All were in favor. Motion was passed.

6. Chiefs Report – May 8th, 2019

- Cancer Awareness Moment: Properly wash and dry gear after exposure to toxins during fires.
- Fire Dist.: Volunteer appreciation Dinner recap / SPCCA meeting recap.
- Injuries/ Accidents: One injury to a knee while exiting the safety trailer. (Cert). No loss time.
- Repairs:
- Expedition update
- Cert/Firewise: Met with the co-chairs to discuss upcoming training and flow of the program. One new Cert in class in Florence
- Grant Report: Tina will report.
- Explorers: Continue to drill/meet

- Brush Dump: Operating as normal
- Call Load Report: See OFD website for information.

7. DISCUSSION AND POSSIBLE ACTION REGARDING THE MONTHLY FINANCIAL DOCUMENTS, INCLUDING BANK RECONCILIATION AND CASH FLOW PROJECTIONS.

Board Communication Memorandums were provided to each Board member prior to the meeting. These have the beginning and end balances, income and expenses, for each bank account and the OFD credit card, for April 2019. Tina began the presentation with the April 2019 actual income and expenses, compared to the total year budget. She then displayed the bank statements and reconciliation reports for each OFD account (General Fund, Volunteer Pension, and Jr. Explorer accounts held at the Pinal County Treasurer's Office, the Chase Bank (payroll account), and the Chase credit card (zero balance, to be closed) and the new National Bank Visa card.

OFDBM Hill made a motion to accept the bank statements, reconciliation documents, and balance sheets from April 2019, as presented. OFDBM Bristow seconded the motion. All were in favor. Motion was passed.

8. ITEMS FOR NEXT MONTH'S REGULAR MEETING AGENDA.

- Jennifer Phillips
- Pinal County Resolution for warrants

9. ADJOURNMENT

OFDBM Brown made a motion to adjourn. This was seconded by OFDBM Bristow. All were in favor. Motion was passed. Meeting adjourned at 6:50pm.

Next Regular Board Meeting – Wednesday, JUNE 12, 2019 at 6pm.

Minutes respectfully submitted,
Lilliana Gallego – Administrative Assistant
Reviewed by OFD Chairman Ramsay or Clerk Walker