

ORACLE FIRE DISTRICT BOARD MEETING MINUTES

APRIL 11, 2018 / Approved MAY 16, 2018

Meeting was officially called to order at 5:43 pm, Wednesday, APRIL 11, 2018 at 1475 W. American Ave., Oracle, AZ.

CALL TO ORDER / ROLL CALL:

Members Present: OFDBM McMurry, OFDBM Brown, OFDBM Bristow, and Clerk Suter
Members absent: Chairman Hill
Staff Present: Chief Jennings, Admin. Chief Acosta, Admin. Asst. Lilliana Gallego

1. PLEDGE OF ALLEGIANCE

2. **CALL TO PUBLIC** No response.

3. ACCEPTANCE OF THE PREVIOUS MINUTES

OFDBM Bristow made a motion to accept the minutes from the regular meeting on March 14, as presented, as well as the minutes from Executive session on March 14 as presented. This was seconded by OFDBM McMurry. All were in favor. All motions were passed.

4. DISCUSSION AND POSSIBLE ACTION REGARDING FY 18/19 BUDGET AND DATES FOR BUDGET MEETING

Information for the upcoming budget was presented and reviewed by OFD Board. OFDBM Bristow made a motion to accept draft budget #3, with an amendment made by OFDBM Brown to include the Fire Chief's salary at \$37,000 (part-time), and the Assistant Fire Chief's salary at \$15,000. The motion, with the amendment, was seconded by OFDBM McMurry. All were in favor. Motion passed.

5. **DISCUSSION AND POSSIBLE ACTION REGARDING AN EVALUATION FOR THE CHIEF** OFDBM Bristow made a motion to go into executive session this was seconded by OFDBM Brown. All were in favor. Meeting went into executive session at 6:21pm. Meeting returned to regular session at 9:25pm
Regular session resumed at 9:27pm

6. **CHIEF'S REPORT** Please see end of this document.

7. DISCUSSION AND POSSIBLE ACTION REGARDING THE MONTHLY FINANCIAL DOCUMENTS, INCLUDING BANK RECONCILIATION AND CASH FLOW PROJECTIONS.

Board Communication Memorandums were provided to each Board member prior to the meeting. These have the beginning and end balances, income and expenses, for each bank account and the OFD credit card, for March 2018. Chief Acosta began the presentation with the March 2018 actual income and expenses, compared to the total year budget. She then proceeded to display the scanned bank statements and reconciliation reports for each OFD account (General Fund, Volunteer Pension, and Jr. Explorer accounts held at the Pinal

County Treasurer's Office, the Chase Bank (payroll account), and the Chase credit card).

OFDBM Brown made a motion to accept the bank statements, reconciliation documents, and balance sheet, as presented, OFDBM Bristow seconded the motion. All were in favor. Motion passed.

CHIEF'S REPORT:

Fire Dist.:

- May Cancer awareness moment-Summer is here. Protect yourself from the sun.
- Southeastern Chiefs association update
- Thanks to all who helped with the Oaks Festival.
- No reported injuries or safety concerns.
- Plans are being made for the large-scale drill possible Sept. 29
- Horse evacuation update.
- ISO report

Cert/Firewise:

- Red Cross class was on April 28, approximately ten CERTS took the class for the drill on May 23

Grant Report:

Explorers:

- Continue to drill and meet, also helped with the oaks festival and fundraising.

Brush Dump:

- Burned on the 18

Call Load Report:

See OFD website for information.

8. ITEMS FOR NEXT MONTH'S AGENDA.

- Budget Public hearing

9. ADJOURNMENT

OFDBM McMurry moved to adjourn the meeting. This was seconded by OFDBM Brown. All were in favor. Motion was passed. Motion was adjourned at 9:12pm.

Next Board/Budget Hearing Meeting - Wednesday, MAY 16, 2018

Minutes respectfully submitted,
Lilliana Gallego - Administrative Assistant
Reviewed by OFD Board Clerk Dale Suter