

## ORACLE FIRE DISTRICT BOARD MEETING MINUTES

APRIL 10, 2019 / Approved May 8, 2019

Meeting was officially called to order at 5:35 pm, WEDNESDAY, April 10, 2019 at 1475 W. American Ave., Oracle, AZ.

### **CALL TO ORDER / ROLL CALL:**

Members Present: Clerk Walker, OFDBMs Bristow and Brown

Members Absent: Chairman Ramsay, OFDBM Hill

Staff Present: Chief Jennings, Admin. Manager Acosta

### **1. PLEDGE OF ALLEGIANCE**

2. **CALL TO PUBLIC** No public.

### **3. ACCEPTANCE OF THE PREVIOUS MINUTES**

OFDBM Brown made a motion to accept the minutes from the regular meeting on March 13, 2019. This was seconded by OFDBM Bristow. All were in favor. Motion was passed.

A motion to approve the minutes from the special meeting on March 26, 2019 was made by OFDBM Bristow and seconded by OFDBM Brown. All were in favor. Motion was passed.

### **4. DISCUSSION AND POSSIBLE ACTION REGARDING RECOGNITION FOR FORMER BOARD MEMBER BILL MCMURRY.**

A plaque in recognition of time spent on the OFD Fire Board was presented to Bill McMurry by Fire Chief Robert Jennings and the OFD Fire Board.

### **5. DISCUSSION AND POSSIBLE ACTION REGARDING 2019/2020 BUDGET.**

It was determined that the official Public Hearing for the FY 2019/2020 budget will be on Wednesday May 8<sup>th</sup> at 6pm. OFDBM Bristow motioned that there be a summary of the draft budget posted alongside the draft budget (which was posted on March 27, 2019) in the 3 designated sites. OFDBM Brown seconded the motion. All were in favor. Motion was passed.

### **6. DISCUSSION AND POSSIBLE ACTION REGARDING BOARD MEETING TIMES.**

Following a brief discussion, OFDBM Bristow made a motion to change the regular board meeting times to 6pm, which was seconded by OFDBM Brown. All were in favor. Motion was passed.

### **7. CHIEF'S REPORT**

- Cancer Awareness Moment: Its that time of year. Please take measures to protect yourself from the sun.
- Fire Dist.: Promotions • Annexation update
- Volunteer Appreciation Dinner on April 27 at Oracle Inn
- Injuries/ Accidents: No accidents no injuries.

- Repairs: R-692
- Cert/Firewise:
  - Susie Fairbanks and David Harris have stepped up to be co-chairs
  - Certs were deployed to Mammoth to assist in water outage.
  - A Firewise / Cert booth will be set up at the Oaks Festival on Saturday, along with the Firewise trailer from Pinal County and the OFD Kid's Safety House. Smokey Bear and engines from CNF will join the OFD apparatus in the parade and Smokey from DFFM will be at the Firewise booth.
- Grant Report: Tina will report.
- Explorers: Continue to drill/meet
- Brush Dump: Burned on the 30th.
- Call Load Report: See Oracle Fire website for information.

**8. DISCUSSION AND POSSIBLE ACTION REGARDING THE MONTHLY FINANCIAL DOCUMENTS, INCLUDING BANK RECONCILIATION AND CASH FLOW PROJECTIONS.**

Board Communication Memorandums were provided to each Board member prior to the meeting. These have the beginning and end balances, income and expenses, for each bank account and the OFD credit card, for March 2019. Tina began the presentation with the March 2019 actual income and expenses, compared to the total year budget. She then displayed the bank statements and reconciliation reports for each OFD account (General Fund, Volunteer Pension, and Jr. Explorer accounts held at the Pinal County Treasurer's Office, the Chase Bank (payroll account), and the Chase credit card (zero balance, to be closed) and the new National Bank Visa card.

OFDBM Bristow made a motion to accept the bank statements, reconciliation documents, and balance sheets from March 2019, as presented. OFDBM Brown seconded the motion. All were in favor. Motion was passed.

**9. ITEMS FOR NEXT MONTH'S REGULAR MEETING AGENDA.**

- Item #5 FY19/20 budget

**10. ADJOURNMENT**

OFDBM Brown made a motion to adjourn. This was seconded by OFDBM Bristow. All were in favor. Motion was passed. Meeting adjourned at 7pm.

**Next Regular Board Meeting – Wednesday, MAY 8, 2019 at 6pm**

Minutes respectfully submitted,

Tina Acosta – Administrative Manager

Reviewed by OFD Chairman Ramsay or Clerk Walker