

ORACLE FIRE DISTRICT BOARD MEETING MINUTES

APRIL 5, 2017 / Approved MAY 17, 2017

Meeting was officially called to order at 6:23.pm, Wednesday April 5, 2017 at 1475 W. American Ave., Oracle, AZ.

CALL TO ORDER / ROLL CALL:

Members Present: Clerk Suter , OFDBM McMurry, Chairman Hill, and OFDBM Bristow / Members absent: OFDBM Brown

Staff Present: Chief Jennings, Admin. Chief Acosta, Asst. Chief McGinnis, Admin. Asst. Lilliana Gallego

1. PLEDGE OF ALLEGIANCE

2. CALL TO PUBLIC No response.

3. ACCEPTANCE OF THE PREVIOUS MINUTES

OFDBM Bristow made a motion to accept the minutes from the regular meeting on March 8, 2017, as presented. This was seconded by OFDBM McMurry . All were in favor. Motion carried. OFDBM Bristow made a second motion to accept executive minutes from March 8, 2017. This was second by OFDBM McMurry. All were in favor. Motion was passed.

4. SWEARING IN NEW ASSISTANT FIRE CHIEF BRIAN MCGINNIS (OATH OF OFFICE)

5. DISCUSSION AND POSSIBLE ACTION REGARDING THE 2017/2018 BUDGET Clerk Suter made a motion to accept the 2017/2018 budget . This was second by OFDBM Bristow. All were in favor. Motion was passed.

6. DISCUSSION AND POSSIBLE ACTION REGARDING THE IGA FOR THE MASS NOTIFICATION SYSTEM Discussion was moved to next month's agenda

7. CHIEF'S REPORT See end of this document.

8. DISCUSSION AND POSSIBLE ACTION REGARDING THE MONTHLY FINANCIAL DOCUMENTS, INCLUDING BANK RECONCILIATION AND CASH FLOW PROJECTIONS. Board Communication Memorandums were provided to each Board member prior to the meeting. These have the beginning and end balances, income and expenses, for each bank account and the OFD credit card, for March 2017. Chief Acosta began the presentation with the March 2017 actual income and expenses, compared to the total year budget. She then proceeded to display the scanned bank statements and reconciliation reports for each OFD account (General Fund, Volunteer Pension, and Jr. Explorer accounts held at the Pinal County Treasurer's Office, the Chase Bank (payroll account), and the Chase credit card).

OFDBM Bristow made a motion to accept the bank statements, reconciliation documents, and balance sheet, as presented, Clerk Suter seconded the motion. All were in favor. Motion passed.

9. CHIEF'S REPORT:

- **Fire Station & Equip Report:** New hose purchased
- **Grant Report:** A left over grant was offered to Oracle Fire Dist. Tina will report.
- **CERT/FIREWISE Report:**

One CERT will attend the training at Country Thunder.

Connie Daugherty and Dale Suter have been teaching CPR classes for OFD volunteers and some community members.

- **Staff Report:**

Chief Jennings and Acosta attended the Pinal County Special District's meeting in Casa Grande with OFD Board Clerk Suter and OFD Board members Bill McMurry and Bud Bristow.

- Tina attended a Fire wise conference and will report.
- Engine Boss Rocky Ortiz attended the annual Arizona Wildfire Academy in Prescott.
- Brush Burn was conducted on the 26th of March.
- OFD crew and B691 responded to a wildfire in Winkleman.
- A free spay/neuter clinic was held at the fire station.

10. CALL LOAD See OFD website for information.

11. ITEMS FOR NEXT MONTH'S AGENDA.

- IGA for mass notification system

12. ADJOURNMENT

OFDBM Bristow moved to adjourn the meeting. This was seconded by OFDBM McMurry . All were in favor. Motion passed. Meeting adjourned at 7:48pm.

Next Board Meeting - Wednesday May 17, 2017, 6:15pm.

Minutes respectfully submitted,
Lilliana Gallego - Administrative Assistant
Reviewed by OFD Board Clerk Dale Suter: