

ORACLE FIRE DISTRICT BOARD MEETING MINUTES

MARCH 16, 2022 / Approved APRIL 20, 2022

Meeting was officially called to order by acting Chairman Walker, at 6:00 pm, March 16th, 2022 at 1475 W. American Ave., Oracle, AZ.

CALL TO ORDER: Staff Present at OFD: Chief Jennings, Admin. Manager Acosta, Admin Assist. Cheney.

1. PLEDGE OF ALLEGIANCE 6:03pm

2. ROLL CALL Board members present: Board members present: Arias, Brown, Clerk McNulty and Walker. Board members Absent: Chairman Hill.

3. CALL TO THE PUBLIC No Public present..

4. ACCEPTANCE OF THE PREVIOUS MINUTES

Acting Chairman Walker called for a motion to accept the previous Fire Board Minutes from February 16th, 2022. Clerk McNulty made the motion and OFDBM Arias seconded the motion. All were in favor. Motion passed. Acting Chairman Walker called for another motion to accept the Executive Session Minutes from February 16, 2022. OFDBM Arias made the motion, and Clerk McNulty seconded the motion. All were in favor. Motion passed.

5. DISCUSSION AND POSSIBLE ACTION REGARDING BUDGET MATTERS, MONTHLY FINANCIAL DOCUMENTS INCLUDING BANK RECONCILIATION AND CASH FLOW PROJECTIONS

Board Communication Memorandums were provided to each Board member prior to the meeting. These had the beginning and ending balances, income, and expenses, for each bank account and the OFD credit card, for February 2022, compared to the total year budget and income. Acosta then went over the bank statements and reconciliation reports for each OFD account (General Fund, Volunteer Pension accounts held at the Pinal County Treasurer's Office, the Chase Bank (payroll account), and the National Bank Visa card. Clerk McNulty called for a motion to accept the bank statements, reconciliation documents, the balance sheets, and the Memorandum. Acting Chairman Walker made the motion and OFDBM Arias seconded the motion. All were in favor. Motion passed. Clerk McNulty signed all the financial documents.

6. DISCUSSION AND POSSIBLE ACTION REGARDING TWO BOARD POSITIONS UP FOR RE-ELECTION.

Chairman Hill and Clerk McNulty have both agreed to run again for the two positions, which terms end in November 2022. They have received the documents needed to commence the election process. The open Fire Board positions will be posted as required by Arizona State Statute, to notify the public of the upcoming elections. No further discussion on this item.

7. DISCUSSION AND POSSIBLE ACTION REGARDING ELECTRICAL WORK ON EAST BAY. Chief reported that he had gotten three verbal bids from three different electrical contractors, stating that the cost would be from \$20k to

\$25k, but so far, has not been able to get any written bids. The Chief will try to obtain these written quotes in time for the next meeting, hoping that the work might be completed before the end of this fiscal year.

8. DISCUSSION AND POSSIBLE ACTION REGARDING CHIEF'S ANNUAL REVIEW. Chairman Walker asked for a motion to go into executive session to discuss this item. Clerk McNulty made the motion. OFDBM Arias seconded the motion. All were in favor. Motion Passed. All non OFDBM were dismissed. Executive started at 6:30pm. / OFDBMs resumed regular session at 7pm.

9. DISCUSSION AND POSSIBLE ACTION REGARDING HR POLICIES.
No discussion.

10. CHIEF'S REPORT.

Fire Dist.:

- COVID-19 update/crew protection
- Start meeting about selling E-693
- 2022/2023 budget update
- East building update
- SPCCA meeting March 21st

Injuries/ Accidents:

- None

Repairs:

- Generator
- T-691
- Viper starter

Cert/Firewise:

- Statement to be provided.
- Cert meeting 3/8/22
- Community letter going out soon

Grant Report:

- Tina will report

Brush Dump:

- Open, burning soon

Call Load Report:

See OFD website for information.

11. ITEMS FOR NEXT MONTH'S MEETING.

- #7 - Bids for electrical work on East Bay.
- #9 - Discussion and possible action regarding HR policies.

12. ADJOURNMENT Clerk McNulty called for a motion to adjourn. OFDBM Brown seconded the motion. All were in favor. Motion passed. Meeting adjourned at 7:32pm.

Next REGULAR Board Meeting -

Wednesday, April 20, 2022 at 6pm

Minutes respectfully submitted: Cherie Cheney - OFD Admin. Assistant
Reviewed by OFD Chairman Hill or Clerk McNulty