

ORACLE FIRE DISTRICT BOARD MEETING MINUTES

March 15, 2023 / Approved April 26, 2023

Meeting was officially called to order by Chairman McNulty, at 6:03 pm, March 15, 2023, at 1475 W. American Ave., Oracle, AZ.

CALL TO ORDER:

Staff Present at OFD, Chief Jennings, Admin. Manager Acosta, Admin. Assistant Cheney.

1. PLEDGE OF ALLEGIANCE:

2. ROLL CALL

Board members present: Chairman McNulty, Clerk Arias, and OFDBM Walker

Board members Absent: OFDBM Hill

3. CALL TO THE PUBLIC No Public in attendance.

4. DISCUSSION AND POSSIBLE ACTION REGARDING JANUARY AND FEBRUARY 2023 EXECUTIVE MINUTES.

Chairman McNulty called for a motion to accept the executive minutes from January and February 2023. OFDBM Walker made the motion and Clerk Arias seconded the motion. All were in favor. Motion passed.

5. DISCUSSION AND POSSIBLE ACTION REGARDING ACCEPTANCE OF THE PREVIOUS MINUTES.

Chairman McNulty called for a motion to accept the regular meeting minutes for February 2023. OFDBM Walker made the motion and Clerk Arias seconded the motion. All were in favor. Motion passed.

6. DISCUSSION AND POSSIBLE ACTION REGARDING BUDGET MATTERS, MONTHLY FINANCIAL DOCUMENTS INCLUDING BANK RECONCILIATION AND CASH FLOW PROJECTIONS

Board Communication Memorandums were provided to each Board member prior to the meeting. These had the beginning and ending balances, income, and expenses, for each bank account and the OFD credit card, for February 2023, compared to the total year budget and income. Acosta then went over the bank statements and reconciliation reports for each OFD account (General Fund, Volunteer Pension accounts held at the Pinal County Treasurer's Office, the Chase Bank (payroll account), and the National Bank Visa card. Chairman McNulty called for a motion to accept the bank statements, reconciliation documents, the balance sheets, and the Memorandum as presented. OFDBM Walker made the motion and Clerk Arias seconded the motion. All were in favor. Motion passed. Clerk Arias signed all the financial documents.

7. DISCUSSION AND POSSIBLE ACTION REGARDING VACANT BOARD POSITION

Long-standing OFDBM Ellie Brown tendered her resignation in March of 2023. The OFD Board and staff will plan a formal recognition of Mrs. Brown's service at a later date. Discussion ensued regarding posting the open

Fire Board vacancy. Chairman McNulty made a motion to post the vacancy according to the OFD Fire Board by laws require. OFDBM Walker seconded the motion. All were in favor. Motion passed.

8. DISCUSSION AND POSSIBLE ACTION REGARDING CHIEFS ANNUAL REVIEW.

The Board decided to discuss Items 9 and 10 during the regular board meeting.

At 6:40pm Chairman McNulty called for a motion to enter executive Session to discuss employee matters. Clerk Arias made the motion and OFDBM Walker seconded. All were in favor. Motion passed.

The board resumed the regular session meeting at 7:33pm.

9. DISCUSSION AND POSSIBLE ACTION REGARDING HR POLICIES

None presented.

10. CHIEF'S REPORT

Fire Dist.:

- District update
- East building update
- Town Hall on the 23rd

Injuries / Accidents:

- None

Repairs:

- E-692 back in service
- E693 sold

Cert/Firewise:

- Meeting on 3/14/23

Grant Report:

- None

Brush Dump:

- Closed, plan to burn soon

Call Load:

- See OFD website for information.

11. ITEMS FOR NEXT MONTH'S AGENDA.

No items were provided.

12. ADJOURNMENT

Chairman McNulty called for a motion to adjourn. OFDBM Walker made the motion, which was seconded by Clerk Arias. All were in favor. Motion carried. Meeting adjourned at 7:35pm.

[Next REGULAR Board Meeting – Wednesday, April 19, 2023 at 6pm](#)

Minutes respectfully submitted:

Cherie Cheney – Admin. Assistant

Reviewed by OFD Chairman McNulty or Clerk

Arias: _____