

ORACLE FIRE DISTRICT BOARD MEETING MINUTES

MARCH 14, 2018 / Approved APRIL 11, 2018

Meeting was officially called to order at 5:32 pm, Wednesday, March 14, 2018 at 1475 W. American Ave., Oracle, AZ.

CALL TO ORDER / ROLL CALL:

Members Present: OFDBM McMurry, OFDBM Brown, OFDBM Bristow, and Chairman Hill

Members absent: Clerk Suter

Staff Present: Chief Jennings, Admin. Chief Acosta, Admin. Asst. Lilliana Gallego

1. PLEDGE OF ALLEGIANCE

2. **CALL TO PUBLIC** No response.

3. ACCEPTANCE OF THE PREVIOUS MINUTES

Clerk OFDBM Brown made a motion to accept the minutes from the regular meeting on February 7, as presented. As well as the minutes from Executive session on February 7, as presented. This was seconded by OFDBM McMurry. All were in favor. All motions were passed.

4. **CHIEF'S REPORT** Please see end of this document.

5. DISCUSSION AND POSSIBLE ACTION REGARDING FY 18/19 BUDGET AND DATES FOR BUDGET MEETINGS

Information for the upcoming budget was presented and reviewed by OFD Board. Line item will be added to next month's meeting agenda.

6. **DISCUSSION AND POSSIBLE ACTION REGARDING POSSIBLE DATES FOR VISITORS** Visitors from Golder Ranch will be visiting OFD on April 11 to tour the Station.

7. DISCUSSION AND POSSIBLE ACTION REGARDING AN EVALUATION FOR THE CHIEF

OFDBM Bristow made a motion to go into executive session this was seconded by OFDBM Brown. All were in favor. Meeting went into executive session at 6:45pm. Meeting returned to regular session at 8:35pm.

8. DISCUSSION AND POSSIBLE ACTION REGARDING THE MONTHLY FINANCIAL DOCUMENTS, INCLUDING BANK RECONCILIATION AND CASH FLOW PROJECTIONS.

Board Communication Memorandums were provided to each Board member prior to the meeting. These have the beginning and end balances, income and expenses, for each bank account and the OFD credit card, for February 2018. Chief Acosta began the presentation with the February 2018 actual income and expenses, compared to the total year budget. She then proceeded to display the

scanned bank statements and reconciliation reports for each OFD account (General Fund, Volunteer Pension, and Jr. Explorer accounts held at the Pinal County Treasurer's Office, the Chase Bank (payroll account), and the Chase credit card).

OFDBM Brown made a motion to accept the bank statements, reconciliation documents, and balance sheet, as presented, OFDBM Bristow seconded the motion. All were in favor. Motion passed.

9. CHIEF'S REPORT:

Employee Recognition:

FF John Savage pinning as a new full-time employee

Fire Station:

Chief Jennings will have surgery on shoulder on 3/15/18.

Update on new building, concrete, water drainage and dirt work.

Chief Jennings met with AMR to discuss dispatching and future of community.

Cert/Firewise: The Oracle Firewise town hall meeting will be on March 22, 2018.

OFD facilitated another horse evacuation preparation meeting.

Grant Report:

Trying to work out final details.

Brush Dump:

Want to Burn soon.

Call Load Report:

See OFD website for information.

ITEMS FOR NEXT MONTH'S AGENDA.

- Budget
- Chief's evaluation

10. ADJOURNMENT

OFDBM McMurry moved to adjourn the meeting. This was seconded by OFDBM Brown. All were in favor. Motion was passed. Motion was adjourned at 9:12pm.

Next Board Meeting - Wednesday, April 11, 2018

Minutes respectfully submitted,

Lilliana Gallego - Administrative Assistant

Reviewed by OFD Board Clerk Dale Suter