

## ORACLE FIRE DISTRICT BOARD MEETING MINUTES

MARCH 13, 2019 / Approved APRIL 10, 2019

Meeting was officially called to order at 5:55 pm, Wednesday March 13, 2019 at 1475 W. American Ave., Oracle, AZ.

### **CALL TO ORDER / ROLL CALL:**

Members Present: Chairman Ramsay, Clerk Walker, OFDBM Bristow

Members Absent: OFDBM Brown, OFDBM Hill

Staff Present: Chief Jennings, Admin. Manager Acosta

### **1. PLEDGE OF ALLEGIANCE**

**2. CALL TO PUBLIC** No response.

### **3. ACCEPTANCE OF THE PREVIOUS MINUTES**

OFDBM Bristow made a motion to accept the minutes from the regular meeting on February 13, 2019, the executive minutes from this meeting, the special meeting on March 11, 2019, and the executive minutes from this meeting. Clerk Walker seconded the motion. All were in favor. Motion was passed.

### **4. DISCUSSION AND POSSIBLE ACTION REGARDING CHIEF'S ANNUAL EVALUATION/ REVIEW**

This item was completed at the special meeting on March 11, 2019

### **5. DISCUSSION AND POSSIBLE ACTION REGARDING 2019/2020 BUDGET/ COMMITTEE**

Chief Jennings offered some preliminary numbers based upon the evaluations received from the Pinal County Assessor's Office. A date of Tuesday March 26, 7pm, was set for staff to present some draft budgets to the board and for discussions to continue.

### **6. CHIEF'S REPORT**

- Cancer Awareness Moment: Clean your neck, face, arms and groin thoroughly after each fire.
- Fire Dist: Possible promotions:
- Annexation update
- FF Brening and Svage attended the annual wildland academy S219 Burn Ops
- Special Districts Meeting April 18 at 08:30-1300 RSVP by April 1
- Injuries/ Accidents: No accidents no injuries
- Repairs: Expedition • Backhoe
- Cert/ Firewise: Town Hall Meeting on Feb 26 recap
- Grant Report: see Tina's report
- Explorers: continue to drill and meet
- Brush Dump: Used Daily
- Call Load: See Oracle Fire website

**7. DISCUSSION AND POSSIBLE ACTION REGARDING THE MONTHLY FINANCIAL DOCUMENTS, INCLUDING BANK RECONCILIATION AND CASH FLOW PROJECTIONS.**

Board Communication Memorandums were provided to each Board member prior to the meeting. These have the beginning and end balances, income and expenses, for each bank account and the OFD credit card, for February 2019. Chief Acosta began the presentation with the February 2019 actual income and expenses, compared to the total year budget. She then displayed the bank statements and reconciliation reports for each OFD account (General Fund, Volunteer Pension, and Jr. Explorer accounts held at the Pinal County Treasurer's Office, the Chase Bank (payroll account), and the Chase credit card). OFDBM Bristow made a motion to accept the bank statements, reconciliation documents, and balance sheets from February 2019, as presented, Clerk Walker seconded the motion. All were in favor. Motion was passed.

**8. ITEMS FOR NEXT MONTH'S REGULAR MEETING AGENDA.**

Item #5 FY19/20 budget

Annexation presentation

**9. ADJOURNMENT**

Clerk Walker made a motion to adjourn. This was seconded by OFDBM Bristow. All were in favor. Motion was passed. Meeting adjourned at 7:10pm.

**Next Special Budget Board Meeting – Tuesday March 26, 2019**

**Next REGULAR Board Meeting – Wednesday April 10, 2019**

Minutes respectfully submitted,

Tina Acosta – Administrative Manager

Reviewed by OFD Chairman Ramsay or Clerk Walker