

ORACLE FIRE DISTRICT BOARD MEETING MINUTES

March 11, 2020 / Approved April 8, 2020

Meeting was officially called to order at 6:05 pm at 1475 W. American Ave., Oracle, AZ.

CALL TO ORDER:

Staff Present: Chief Jennings, Admin. Manager Acosta

1. PLEDGE OF ALLEGIANCE

2. ROLL CALL

Board members present were Chairman Walker, Clerk Arias, OFDBMs Bristow and Brown / Board members absent: OFDBM Hill

3. CALL TO PUBLIC

Firewise Co-Chairs Mary Harris and Rachel Opinsky and Cert Co-chair David Harris were in attendance to give Firewise and Cert updates during the Chief's report later in the meeting.

4. ACCEPTANCE OF THE PREVIOUS MINUTES

OFDBM Brown made a motion to accept the minutes the February 12, 2020 meeting. This was seconded by Clerk Arias. All were in favor. Motion passed.

5. DISCUSSION AND POSSIBLE ACTION REGARDING THE MONTHLY FINANCIAL DOCUMENTS, INCLUDING BANK RECONCILIATION AND CASH FLOW PROJECTIONS.

Board Communication Memorandums were provided to each Board member prior to the meeting. These have the beginning and end balances, income and expenses, for each bank account and the OFD credit card for February 2020. The Admin. Manager began the presentation with the February 2020 actual income and expenses, compared to the total year budget. She then displayed the bank statements and reconciliation reports for each OFD account (General Fund, Volunteer Pension, and Jr. Explorer accounts held at the Pinal County Treasurer's Office, the Chase Bank (payroll account), and the National Bank Visa card.

Clerk Arias made a motion to accept the bank statements, reconciliation documents, and balance sheets from February 2020. OFDBM Bristow seconded the motion. All were in favor. Motion was passed.

6. CHIEF'S REPORT

• Fire Dist.:

- Annexation update
- Full time / Admin. Assist Hiring
- NFS update/lan
- Wildland drill March 27 / Oracle has logistics
- Tabletop exercise
- Workers Comp update / Mod rate
- Budget
- Tender/SCBA update

- OFD Board:
 - Elections
 - P.C. Special District's Meeting 4/3/20
- Injuries/ Accidents: None
 - Repairs:
 - Bathroom
- Cert/Firewise:
 - Continue to meet
- Grant Report:
 - Capt. Farrell submitted for AFG TYPE 1 engine and monitors
 - Tina will report
- Brush Dump:
 - Capt. McGovern moving piles
- Call Load Report: See Oracle Fire website for information.

7. DISCUSSION AND POSSIBLE ACTION REGARDING ANNEXATION

An update on the annexation was provided during the Chief's report.

8. DISCUSSION AND POSSIBLE ACTION REGARDING PURCHASE OF SCBA'S

No further discussion or action was taken.

9. DISCUSSION AND POSSIBLE ACTION REGARDING UPDATED HR POLICIES

No changes or additions were made to HR policies.

10. ITEMS FOR NEXT MONTH'S REGULAR MEETING AGENDA.

- Items 6 and 8
- FY 20/21 Budget preparation

11. ADJOURNMENT

OFDBM Brown made a motion to adjourn. This was seconded by Clerk Arias. All were in favor. Motion was passed. Meeting adjourned at 7:25 pm.

Next REGULAR Board Meeting – Wednesday, April 8, 2020 at 6pm

Minutes respectfully submitted,
Tina Acosta – Administrative Manager

Reviewed by OFD Chairman Walker or Clerk Arias