

ORACLE FIRE DISTRICT BOARD MEETING MINUTES

FEBRUARY 15, 2023 / Approved MARCH 15, 2023

Meeting was officially called to order by Chairman McNulty, at 6:10pm, February 15, 2023, at 1475 W. American Ave., Oracle, AZ.

CALL TO ORDER: Staff Present at OFD: Chief Jennings, Admin. Manager Acosta

1. PLEDGE OF ALLEGIANCE 6:10PM

2. ROLL CALL Board members present: Chairman McNulty, OFDBM Walker, and OFDBM Hill via telephone. Board members Absent: OFDBMs Arias and Brown.

3. CALL TO THE PUBLIC. Rachel Opinsky, of Oracle, AZ. and Co-chair of the Oracle Firewise board and an OFD CERT volunteer, stood to recognize the OFD crew, Jose Huerta, Harley VanCoillie, and Zoe Grijalva, who worked on Sunday, January 29, 2023 and responded to multiple back-to-back calls with professionalism and calm. Mrs. Opinsky stated her desire for the OFD Board members to know about what high quality personnel work for our District.

4. DISCUSSION AND POSSIBLE ACTION REGARDING PLAQUE PRESENTATION FOR KEVIN ARMBRUST.

Chief Jennings honored this 14-year OFD volunteer with a detailed appreciation of his time helping the fire district, as well as our neighbors and Pinal County, then presented Kevin with a plaque.

5. ACCEPTANCE OF THE PREVIOUS MINUTES

OFDBM Walker made a motion to accept the minutes from the January 17, 2023 and the Special Meeting held on February 7, 2023. OFDBM Hill seconded the motion. All were in favor. Motion passed.

6. DISCUSSION AND POSSIBLE ACTION REGARDING BUDGET MATTERS, MONTHLY FINANCIAL DOCUMENTS INCLUDING BANK RECONCILIATION AND CASH FLOW PROJECTIONS.

Board Communication Memorandums were provided to each Board member prior to the meeting. These had the beginning and ending balances, income, and expenses, for each bank account and the OFD credit card, for January 2023, compared to the total year budget and income. Acosta then went over the bank statements and reconciliation reports for each OFD account (General Fund, Volunteer Pension accounts held at the Pinal County Treasurer's Office, the Chase Bank (payroll account), and the National Bank Visa card. Chairman McNulty called for a motion to accept the bank statements, reconciliation documents, the balance sheets, and the Memorandum as presented. OFDBM Walker made the motion and OFDBM Hill seconded the motion. All were in favor. Motion passed. Chairman McNulty signed all the financial documents.

7. DISCUSSION AND POSSIBLE ACTION REGARDING CHIEF'S ANNUAL REVIEW

This item has been postponed until the March 2023 board meeting.

8. DISCUSSION AND POSSIBLE ACTION REGARDING HR POLICIES

None this month.

9. CHIEF'S REPORT.

Fire Dist.:

- Helipad update
- District update
- Apparatus list (new hires)
- East building update

Injuries / Accidents:

- None

Repairs:

- E-692
- E-693 (up for sale)

Cert/Firewise:

- Cert meeting 02/21/23 (Discuss FW Town Hall Meeting on Wildfire Prevention, Thursday, March 23, at 6pm)

Grant Report:

- Tina will report

Brush Dump:

- Closed / plan to Burn the 29th

Call Load Report:

See OFD website for information.

10. ITEMS FOR NEXT MONTH'S AGENDA – Item 5 (Executive session minutes) and 7 (Chief's annual review).

11. ADJOURNMENT

OFDBM Walker made a motion to adjourn, seconded by OFDBM Hill. All were in favor. Motion carried. Meeting adjourned at 7:05pm.

Next REGULAR Board Meeting – Wednesday, March 15, 2023 at 6pm.

Minutes respectfully submitted: Tina Acosta – Admin. Manager
Reviewed by: OFD Chairman McNulty or Clerk Arias.