

ORACLE FIRE DISTRICT BOARD MEETING MINUTES

February 13, 2019

Approved March 13, 2019

Meeting was officially called to order at 5:38 pm, Wednesday February 13, 2019 at 1475 W. American Ave., Oracle, AZ.

CALL TO ORDER / ROLL CALL:

Members Present: Clerk Walker, OFDBM Bristow, OFDBM Brown, OFDBM Hill

Members Absent: Chairman Ramsay

Staff Present: Chief Jennings, Admin. Manager Acosta, and Admin. Asst. Lilliana Gallego

1. PLEDGE OF ALLEGIANCE

2. CALL TO PUBLIC

No response.

3. ACCEPTANCE OF THE PREVIOUS MINUTES

OFDBM Bristow made a motion to accept the minutes from the meeting on January 9th. This was seconded by Clerk Walker. All were in favor. Motion was passed.

4. DISCUSSION AND POSSIBLE ACTION REGARDING CHIEF'S ANNUAL EVALUATION/ REVIEW

OFDBM Bristow made a motion at 5:52 to go into executive session. This was seconded by Clerk Walker. All were in favor. Motion was passed.

OFDBM Bristow made a motion to return to regular session at 7:55. This was seconded by Clerk Walker. All were in favor motion was passed. Another meeting at a later date will be posted in order to present the board's evaluation of Chief Jennings for 2018.

5. DISCUSSION AND POSSIBLE ACTION REGARDING REVIEW AND POSSIBLE AMENDMENT OF BOARD BYLAWS

The board determined that the month of January for appointing new officers would be changed to the month of December, under Article IV, section 4. OFDBM Brown then made a motion amend the bylaw. This was seconded by OFDBM Bristow. All were in favor. Motion was passed.

6. DISCUSSION AND POSSIBLE ACTION REGARDING A RESOLUTION TO ALLOW CLERK WALKER TO SIGN PINAL COUNTY WARRANTS

OFDBM Bristow made a motion to adopt the resolution for Pinal County Treasurer's Office. This was seconded by OFDBM Brown. All were in favor. Motion was passed.

7. DISCUSSION AND POSSIBLE ACTION REGARDING BOARD RESOLUTIONS FOR VOLUNTEERS AND RESERVE FIREFIGHTERS, PER THE REQUEST OF WORKERS COMP. PROVIDER COPPER POINT MUTUAL

After a brief discussion, OFDBM Brown made a motion to adopt Oracle Fire District Resolution Np. 2019-02-13 to set a "mock" wage for OFD volunteer groups: CERT and Firewise Board members. This was seconded by OFDBM Bristow. All were in favor. Motion was passed.

8. DISCUSSION AND POSSIBLE ACTION REGARDING 2019/2020 BUDGET/ COMMITTEE

Chief Jennings explained the valuation sent by Pinal County Assessor's office, that staff is preparing necessary numbers, and that debt budgets will be presented to the board at a later date.

9. CHIEF'S REPORT

Please see attached

10. DISCUSSION AND POSSIBLE ACTION REGARDING THE MONTHLY FINANCIAL DOCUMENTS, INCLUDING BANK RECONCILIATION AND CASH FLOW PROJECTIONS.

Board Communication Memorandums were provided to each Board member prior to the meeting. These have the beginning and end balances, income and expenses, for each bank account and the OFD credit card, for November and January 2019. Chief Acosta began the presentation with the January 2019 actual income and expenses, compared to the total year budget. She then proceeded to display the scanned bank statements and reconciliation reports for each OFD account (General Fund, Volunteer Pension, and Jr. Explorer accounts held at the Pinal County Treasurer's Office, the Chase Bank (payroll account), and the Chase credit card). OFDBM Brown made a motion to accept the bank statements, reconciliation documents, and balance sheets from January 2019, as presented, Clerk Walker seconded the motion. All were in favor. Motion was passed.

11. ITEMS FOR NEXT MONTH'S AGENDA.

12. ADJOURNMENT

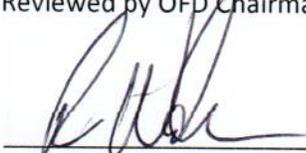
OFDBM Bristow made a motion to adjourn. This was seconded by OFDBM Brown. All were in favor. Motion was passed. Mee

Next Board Meeting – Wednesday March 13, 2019

Minutes respectfully submitted,

Lilliana Gallego – Administrative Assistant

Reviewed by OFD Chairman Ramsay: *or Clerk Walker*


3-13-19

Chiefs Report – February 13, 2019

Cancer Awareness

Moment: - Cancerdogs.ca (early detection)

Fire Dist.:

- Firefighter of the Year recognition
- Expedition paint.
- Annexation update

Injuries/ Accidents:

- No accidents no injuries.

Repairs:

- Backhoe

Cert/Firewise:

- Town Hall meeting Nov. 26th

Grant Report:

- Tina will report.

Explores:

- Explorer academy Nov. 23rd

Brush Dump:

- Used daily, a lot of compliments from the clean-up.

Call Load Report:

- See OFD website..

Respectfully submitted by: Fire Chief, Robert Jennings