

**ORACLE FIRE DISTRICT BOARD  
MEETING MINUTES**

**FEBRUARY 12, 2020 / APPROVED MARCH 11, 2020**

Meeting was officially called to order at 6:05 pm, on Feb. 12, 2020 at 1475 W. American Ave., Oracle, AZ.

**CALL TO ORDER:**

Staff Present: Chief Jennings, Admin. Manager Acosta,

**1. PLEDGE OF ALLEGIANCE**

**2. ROLL CALL**

Board members present were Chairman Walker, OFDBM Arias, OFDBM Hill, and OFBM Bristow. Board members absent: OFDBM Brown.

**3. CALL TO PUBLIC**

Firewise Co-Chairs Mary Harris and Rachel Opinsky and Cert Co-chair David Harris introduced themselves to the board.

**4. ACCEPTANCE OF THE PREVIOUS MINUTES**

OFDBM Bristow made a motion to accept the minutes from the special meeting on January 28, 2020, as well as the minutes from the executive meeting of the same date. This was seconded by Clerk Arias for both meetings. All were in favor. Motion was passed.

**5. DISCUSSION AND POSSIBLE ACTION REGARDING THE MONTHLY FINANCIAL DOCUMENTS, INCLUDING BANK RECONCILIATION AND CASH FLOW PROJECTIONS.**

Board Communication Memorandums were provided to each Board member prior to the meeting. These have the beginning and end balances, income and expenses, for each bank account and the OFD credit card, for January 2020. The Admin. Manager began the presentation with the January 2020 actual income and expenses, compared to the total year budget. She then displayed the bank statements and reconciliation reports for each OFD account (General Fund, Volunteer Pension, and Jr. Explorer accounts held at the Pinal County Treasurer's Office, the Chase Bank (payroll account), and the National Bank Visa card.

Clerk Arias made a motion to accept the bank statements, reconciliation documents, and balance sheets from January 2020. OFDBM Hill seconded the motion. All were in favor. Motion was passed.

Also, regarding financials, Chief Jennings announced that the property valuations were received and are up over 3% from last year, which will provide an additional \$30,000 to the FY 20/21 budget.

## **6. CHIEF'S REPORT**

- Fire Dist.:
  - Annexation update
  - Full time / Reserve hiring
  - NFS update
  - Wildland drill March 27
  - Monitor donated to OFD
- Injuries/ Accidents: None
- Repairs:
  - Computers for front office
- Cert/Firewise:
  - Continue to meet
- Grant Report: Tina will report.
- Brush Dump:
  - Burn on 02/09/2020
  - Multi-agency help.
- Call Load Report: See Oracle Fire website for information.

## **7. DISCUSSION AND POSSIBLE ACTION REGARDING ANNEXATION**

The annexation was discussed in the Chief's report.

## **8. DISCUSSION AND POSSIBLE ACTION REGARDING PURCHASE OF SCBA'S**

The previous quote of \$107,680 for Avon SCBA's, approved by the OFD Board on August 26, 2019, was cancelled as the manufacturer is no longer making these items. Consequently, Chief Jennings researched three other SCBA products and had the OFD firefighters test them to determine which they preferred. The least preferred was Scott at a quote of \$140,446, second was MSA, quoted at \$140,350, and the one most preferred was the Draeger, quoted at \$107,731. Chief Jennings recommends the purchase of the Draegers.

Clerk Arias motioned to accept the quote for the Draeger SCBAs. OFDBM Hill seconded the motion. All were in favor. Motion was passed.

## **9. DISCUSSION AND POSSIBLE ACTION REGARDING UPDATED HR POLICIES**

No changes or additions were made to HR policies.

## **10. ITEMS FOR NEXT MONTH'S REGULAR MEETING AGENDA.**

- Items 7 and 8
- An update, within the Chief's Report, on the current budget and an update on the purchase of the new water tender.

## **11. ADJOURNMENT**

OFDBM Hill made a motion to adjourn. This was seconded by Clerk Arias. All were in favor. Motion was passed. Meeting adjourned at 7:15 pm.

**Next REGULAR BOARD Meeting – Wednesday, March 11, 2020 at 6pm.**

Minutes respectfully submitted, Tina Acosta, Administrative Manager  
Reviewed by OFD Chairman Walker or Clerk Arias