

## ORACLE FIRE DISTRICT BOARD MEETING MINUTES

Feb 8, 2017 / Approved March 8, 2017

Meeting was officially called to order at 6:18.pm, Wednesday February 8, 2017 at 1475 W. American Ave., Oracle, AZ.

### **CALL TO ORDER / ROLL CALL:**

Members Present: Chairman Hill, Clerk Suter , OFDBM Brown, and OFDBM

Bristow Members absent: OFDBM McMurry

Staff Present: Chief Jennings, Admin. Chief Acosta, Admin. Asst. Lilliana Gallego

### **1. PLEDGE OF ALLEGIANCE**

**2. CALL TO PUBLIC** No response.

### **3. ACCEPTANCE OF THE PREVIOUS MINUTES**

OFDBM Bristow made a motion to accept the minutes from the regular meeting on Jan.11, 2016, as presented. This was seconded by Clerk Suter. All were in favor. Motion carried.

### **4. SWEARING IN NEW ASSISTANT FIRE CHIEF BRIAN MCGINNIS**

**(OATH OF OFFICE)** Was moved for next month's meeting

### **5. DISCUSSION AND POSSIBLE ACTION ON MOVING BOARD MEETING FOR THE MONTHS OF April (5<sup>th</sup>) AND MAY (17<sup>th</sup>).**

Motion was made by OFDBM Bristow to accept dates, and was seconded by Clerk Suter. All were in favor. Motion carried.

### **6. DISCUSSION AND POSSIBLE ACTION REGARDING PSPRS**

Chief Acosta reported that Don Mineer from the PSPRS recommends that we start pre-funding the employer portion of the salary contributions. For example, raise the contribution rate from the current 12.66% to 15%, as we know that the costs will be increasing depending upon investment returns and the monies that will be paid out to employees following the Hall case. He also expects a possible 6% increase in costs for the next fiscal year.

**7. BUDGET UPDATE** Board went into executive session at 6:32pm and went back into regular session at 7:35pm.

**8. CHIEF'S REPORT** Please see end of this document.

### **9. DISCUSSION AND POSSIBLE ACTION REGARDING THE MONTHLY FINANCIAL DOCUMENTS, INCLUDING BANK RECONCILIATION AND CASH**

**10. FLOW PROJECTIONS.** Board Communication Memorandums were provided to each Board member prior to the meeting. These have the beginning and end

balances, income and expenses, for each bank account and the OFD credit card, for January 2017. Chief Acosta began the presentation with the January 2017 actual income and expenses, compared to the total year budget. She then proceeded to display the scanned bank statements and reconciliation reports for each OFD account (General Fund, Volunteer Pension, and Jr. Explorer accounts held at the Pinal County Treasurer's Office, the Chase Bank (payroll account), and the Chase credit card).

OFDBM Bristow made a motion to accept the bank statements, reconciliation documents, and balance sheet, as presented, with a modification to change the credit card income from \$5,595.76 as presented to \$5,635.76 as noted on Chase credit card statement. Clerk Suter seconded the motion. All were in favor. Motion passed.

#### **11. ITEMS FOR NEXT MONTH'S AGENDA.**

- Swearing in new Assistant Fire Chief
- PSPRS
- Chiefs plaques update will be in Chief report
- Schedule budget meetings

#### **12. CHIEF'S REPORT:**

- **Fire Station & Equip Report:** Capt. Ferrell applied for a grant for new helmets from the 100m club and we received notification that we are a recipient. Value of approx. \$6700.
- **Grant Report:** A left over grant was offered to Oracle Fire Dist. Tina will report.
- **Donations:** Donations will be reported during the Fire Board meeting.
- **CERT/FIREWISE Report:**  
CERT meeting was held on Feb.7. Opportunity for the certs to obtain some training at country thunder is very possible. More info to come.  
A FIREWISE meeting was held on Jan. 17th at 1600 hrs  
It was voted that Fire wise will purchase a Backhoe for the Dist. brush dump.  
The Cost was \$7,500. The Value is near \$18000.00 range. Charlie Goff was the seller and he donated \$10,000 dollars of the value.
- **Call Load Report:** See OFD website for information.

#### **13. ADJOURNMENT**

OFDBM Brown moved to adjourn the meeting. This was seconded by Clerk Suter. All were in favor. Motion passed. Meeting adjourned at 8:20pm.

**Next Board Meeting - Wednesday March 8, 2017, 6:15pm.**

Minutes respectfully submitted,  
Lilliana Gallego - Administrative Assistant  
Reviewed by OFD Board Clerk Dale Suter