

## ORACLE FIRE DISTRICT BOARD MEETING MINUTES

JANUARY 26, 2022 / Approved FEBRUARY 16, 2022

Meeting was officially called to order by Chairman Hill, at 6:00 pm, January 26th, 2022 at 1475 W. American Ave., Oracle, AZ.

**CALL TO ORDER:** Staff Present at OFD: Admin. Manager Acosta, Admin Assist. Cheney, Chief Jennings was connected remotely.

**1. PLEDGE OF ALLEGIANCE 6:02pm**

**2. ROLL CALL** Board members present: Board members present: Chairman Hill, Clerk McNulty. Board members connected remotely: Arias, Walker. Board members Absent: OFDBM Brown.

**3. CALL TO THE PUBLIC** No Public present..

**4. ACCEPTANCE OF THE PREVIOUS MINUTES**

Chairman Hill called for a motion to accept the December 15, 2021 board minutes. OFDBM Walker made the motion and Clerk McNulty seconded the motion. All were in favor. Motion passed.

**5. DISCUSSION AND POSSIBLE ACTION REGARDING BUDGET MATTERS, MONTHLY FINANCIAL DOCUMENTS INCLUDING BANK RECONCILIATION AND CASH FLOW PROJECTIONS**

Board Communication Memorandums were provided to each Board member prior to the meeting. These had the beginning and ending balances, income, and expenses, for each bank account and the OFD credit card, for December 2021, compared to the total year budget and income. Acosta then went over the bank statements and reconciliation reports for each OFD account (General Fund, Volunteer Pension accounts held at the Pinal County Treasurer's Office, the Chase Bank (payroll account), and the National Bank Visa card. Chairman Hill called for a motion to accept the bank statements, reconciliation documents, the balance sheets, and the Memorandum. OFDBM Arias made the motion and OFDBM Walker seconded the motion. All were in favor. Motion passed. Clerk McNulty signed all the financial documents.

**6. DISCUSSION AND POSSIBLE ACTION REGARDING A NEW DISPATCH SERVICES AGREEMENT BETWEEN MAINSTAY SOLUTIONS, LLC (our current provider) AND ORACLE FIRE DISTRICT.**

Chief Jennings announced that he negotiated significantly lower contract rates for EMS dispatch services, between AMR / Mainstay Solutions and OFD. Clerk McNulty made a motion to accept the agreement. OFDBM Arias seconded the motion. All were in favor. Motion passed. The new agreement was signed by Clerk McNulty and Chairman Hill.

**7. DISCUSSION AND POSSIBLE ACTION REGARDING CHIEF'S ANNUAL REVIEW.**

Item was postponed until next meeting, February 16, 2022.

**7. DISCUSSION AND POSSIBLE ACTION REGARDING ELECTION OF OFFICERS IN 2022.** All OFD Board members present agreed to keep their current positions on the OFD Fire Board. OFDBM Walker made a motion to continue with Franky Hill serving as Chairman of the Board and Jim McNulty as the Board Clerk. OFDBM Brown seconded the motion. All were in favor. Motion passed.

**8. DISCUSSION AND POSSIBLE ACTION REGARDING HR POLICIES.**  
None.

**9. CHIEF'S REPORT.**

**Fire Dist.:**

- COVID-19 update/crew protection

**Injuries/ Accidents:**

- None

**Repairs:**

- Generator
- R-691

**Cert/Firewise:**

- Statement to be provided.

**Grant Report:**

- Tina will report

**Brush Dump:**

- Open, burned on the 16th

**Call Load Report:**

See OFD website for information.

**10. ITEMS FOR NEXT MONTH'S MEETING. #7.**

**11. ADJOURNMENT** Chairman Hill called for a motion to adjourn. OFDBM Walker made a motion, OFDBM Arias seconded the motion. All were in favor. Motion passed. Meeting adjourned at 6:40 pm.

**Next REGULAR Board Meeting –  
Wednesday, February 16, 2022 at 6pm**

Minutes respectfully submitted:

Cherie Cheney – OFD Admin. Assistant

Reviewed by OFD Chairman Hill or Clerk McNulty