

ORACLE FIRE DISTRICT BOARD MEETING MINUTES

JANUARY 17, 2023 / Approved FEBRUARY 15, 2023

Meeting was officially called to order by acting Chairman McNulty, at 6:00 pm, February 15, 2022, at 1475 W. American Ave., Oracle, AZ.

CALL TO ORDER: Staff Present at OFD: Chief Jennings, Admin. Manager Acosta

1. PLEDGE OF ALLEGIANCE

2. ROLL CALL Board members present: Clerk McNulty, Clerk Arias, OFDBMs Hill and Walker. Board members Absent: OFDBM Brown.

3. CALL TO THE PUBLIC. No comments or questions from the public in attendance.

4. ACCEPTANCE OF THE PREVIOUS MINUTES

OFDBM Walker made a motion to accept the minutes from December 13, 2022. OFDBM Hill seconded the motion. All were in favor. Motion passed.

5. DISCUSSION AND POSSIBLE ACTION REGARDING BUDGET MATTERS, MONTHLY FINANCIAL DOCUMENTS INCLUDING BANK RECONCILIATION AND CASH FLOW PROJECTIONS.

Board Communication Memorandums were provided to each Board member prior to the meeting. These had the beginning and ending balances, income, and expenses, for each bank account and the OFD credit card, for December 2022, compared to the total year budget and income. Acosta then went over the bank statements and reconciliation reports for each OFD account (General Fund, Volunteer Pension accounts held at the Pinal County Treasurer's Office, the Chase Bank (payroll account), and the National Bank Visa card. Chairman McNulty called for a motion to accept the bank statements, reconciliation documents, the balance sheets, and the Memorandum as presented. Clerk Arias made the motion and OFDBM Walker seconded the motion. All were in favor. Motion passed. Clerk Arias signed the financial documents.

At 6:12pm, OFDBM Walker made a motion to leave the regular session, to enter executive session, for employee matters. This was seconded by Clerk Arias. All were in favor. Motion passed.

At 6:41, Clerk Arias made a motion to return to regular session, from executive session, seconded by OFDBM Hill. All were in favor. Motion passed.

6. DISCUSSION AND POSSIBLE ACTION REGARDING CHIEF'S ANNUAL REVIEW. Following a brief discussion, Chief Jennings directed Staff to send the evaluation template to OFD Board members.

7. DISCUSSION AND POSSIBLE ACTION REGARDING HR POLICIES

None this month.

8. CHIEF'S REPORT.

Fire Dist.:

- District update

- Helipad update
- Apparatus list (new hires)
- East building update

- KOLD interview – Feb. 15th
- Capt. Savage last day 24th hired by Golder Ranch

Injuries/ Accidents:

- None

Repairs:

- T-692
- E-692
- R-691
- E-693 (up for sale)
- Explorer – seat doors

Cert/Firewise:

- Cert/Firewise meeting 01/10/23

Grant Report:

- Tina will report

Brush Dump:

- Open / ready to burn the 29th

Call Load Report:

See OFD website for information.

9. ITEMS FOR NEXT MONTH'S AGENDA – Number 6.

10. ADJOURNMENT

Chairman McNulty called for a motion to adjourn. OFDBM Hill made a motion to adjourn, seconded by OFDBM Walker. All were in favor. Motion carried. Meeting adjourned at 7:07p

Minutes respectfully submitted: Tina Acosta – Admin. Manager

Reviewed by: OFD Chairman McNulty or Clerk Arias.