

ORACLE FIRE DISTRICT BOARD MEETING MINUTES

January 9, 2019

Approved February 13, 2019

Meeting was officially called to order at 5:30 pm, Wednesday January 9, 2019 at 1475 W. American Ave., Oracle, AZ.

CALL TO ORDER / ROLL CALL:

Members Present: Chairman Ramsay, Clerk Walker, OFDBM Bristow, OFDBM Brown, OFDBM Hill

Staff Present: Chief Jennings, Admin. Manager Acosta, and Admin. Asst. Lilliana Gallego

1. PLEDGE OF ALLEGIANCE

2. CALL TO PUBLIC

No response.

3. ACCEPTANCE OF THE PREVIOUS MINUTES

OFDBM Bristow made a motion to accept the minutes from the meeting on December 12th. This was seconded by OFDBM Ramsay. All were in favor. Motion was passed.

OFDBM Brown then made a motion to accept the minutes from the Special meeting and the Executive meeting on January 4, 2019. This was seconded by OFDBM Ramsay. All were in favor. Motion was passed.

4. DISCUSSION AND POSSIBLE ACTION REGARDING VACANT BOARD POSITION

Determination to accept Rob Walker as new board member was determined at Special meeting at the January 4, 2019 meeting.

5. DISCUSSION AND POSSIBLE ACTION REGARDING OATHS OF OFFICE

Rob Walker was appointed as the new board member, to replace Bill McMurry, and took the Oath of Office, along with OFDBM Hill and OFDBM Bristow, who ran unopposed in the November 2018 elections and, therefore, accepted new four- year terms starting December 2018.

6. DISCUSSION AND POSSIBLE ACTION REGARDING ELECTION OF NEW OFFICERS

OFDBM Bristow made a motion to appoint OFDBM Walker as Clerk of the board. This was seconded by OFDBM Brown. All were in favor. Motion was passed.

Clerk Walker then made a motion to appoint OFDBM Ramsay as Chairman of the board. This was seconded by OFDBM Bristow. All were in favor. Motion was passed.

7. DISCUSSION AND POSSIBLE ACTION REGARDING BOARD RESOLUTIONS FOR VOLUNTEERS AND RESERVE FIREFIGHTERS, PER THE REQUEST OF WORKERS COMP. PROVIDER COPPER POINT MUTUAL

Line item was moved to next month's agenda.

8. CHIEF'S REPORT

Please see attached

9. DISCUSSION AND POSSIBLE ACTION REGARDING THE MONTHLY FINANCIAL DOCUMENTS, INCLUDING BANK RECONCILIATION AND CASH FLOW PROJECTIONS.

Board Communication Memorandums were provided to each Board member prior to the meeting. These have the beginning and end balances, income and expenses, for each bank account and the OFD credit card, for November and December 2018. Chief Acosta began the presentation with the November and December 2018 actual income and expenses, compared to the total year budget. She then proceeded to display the scanned bank statements and reconciliation reports for each OFD account (General Fund, Volunteer Pension, and Jr. Explorer accounts held at the Pinal County Treasurer's Office, the Chase Bank (payroll account), and the Chase credit card).

OFDBM Hill made a motion to accept the bank statements, reconciliation documents, and balance sheet from November 2018, as presented, OFDBM Bristow seconded the motion. All were in favor. Motion passed.

OFDBM Brown made a motion to accept the bank statements, reconciliation documents, and balance sheets from December 2018, as presented, Clerk Walker seconded the motion. All were in favor. Motion was passed.

10. ITEMS FOR NEXT MONTH'S AGENDA.

- Line item # 7
- Chief's annual evaluation/ review
- Review board bylaws and possibly amend
- Resolution for Clerk Walker to be able to sign checks
- budget

11. ADJOURNMENT

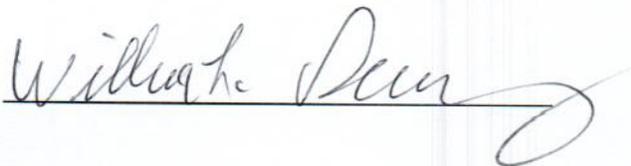
Meeting was adjourned at 7:20 pm.

Next Board Meeting – Wednesday February 13th, 2019

Minutes respectfully submitted,

Lilliana Gallego – Administrative Assistant

Reviewed by OFD Chairman Ramsay or designated board member:



RW



Chiefs Report – January 9th, 2019

Cancer Awareness

Moment: - Keep your PPE clean, we have a washer just for turn out and contaminated clothing. Let's have a safe year.

Fire Dist.:

- Expedition paint.
- Annexation update

Injuries/ Accidents:

- No accidents no injuries.

Repairs:

- Engine 691 back in service
- R-691 4x4 is out

Cert/Firewise:

- update

Grant Report:

- Tina will report.

Explorers:

- continue to drill/ meet

Brush Dump:

- Burned on the 29th. Brush dump need maintenance soon.

Call Load Report:

- See OFD website

Respectfully submitted by: Fire Chief, Robert Jennings